



STATE OF CONNECTICUT
COMMISSION ON FIRE PREVENTION AND CONTROL
OFFICE OF STATE FIRE ADMINISTRATION



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***MOTIONS OF THE SEPTEMBER 25, 2017 MEETING OF
THE COMMISSION ON FIRE PREVENTION AND CONTROL***

Attendance:

Chairman Carozza, called the meeting to order at 9:36 a.m. with the following members present: Commissioners Brady, Bridges, Buonome, Mitchell, Nicol, Stankye, Tulier and Murphy (via teleconference). Commissioner Dagon arrived at 10:12a.m.

Staff members, Jeffrey J. Morrissette, State Fire Administrator; Jason Decremer, Director of Certification; Kara Ouellette, Secretary to the State Fire Administrator, *Guests present: Chief Don Moore, Manchester Fire Department.*

1. Call to Order/Pledge of Allegiance/Introduction of Guests

Moment of silence for Mike Jepeal who passed away on September 24, 2017

2. Approval of the June 27, 2017 Meeting Minutes

*A MOTION was made by Commissioner Brady and **SECONDED** by Commissioner Murphy to approve the Minutes of the June 27, 2017 meeting. Motion carried.*

3. Committee Reports: Staff Reports for June 15, 2017– September 14, 2017

*A MOTION was made by Commissioner Brady and **SECONDED** by Commissioner Buonome to approve the Staff Report for June 15, 2017 – July 14, 2017. Motion carried.*

*A MOTION was made by Commissioner Stankye and **SECONDED** by Commissioner Buonome to approve the Staff Report for July 15, 2017 – August 14, 2017. Motion carried.*

*A MOTION was made by Commissioner Mitchell and **SECONDED** by Commissioner Buonome to approve the Staff Report for August 15, 2017 – September 14, 2017. Motion carried.*

4. Unfinished Business:

- a.) DESPP Budget/Staffing Update
- b.) CSFA Education Committee Update

*A MOTION was made by Commissioner Mitchell and **SECONDED** by Commissioner Brady to accept the report of the Education Committee. Motion carried.*

5. New Business:

- a.) Election of Officers
 - Chairman:** Carozza
 - Vice Chairman:** Kowalski
 - Secretary:** Nicol

Chairman Carozza called on Commissioner Nicol to chair the Nominations Committee.

Commissioner Nicol opened nominations for the election of officers. He began with the nomination for the Office of Chairman.

Commissioner Stankye called for a motion to continue with Chairman Peter Carozza as Chairman.

*A **MOTION** was made by Commissioner Stankye and seconded by Commissioner Buonome to nominate Peter Carozza as Chairman.*

Commissioner Nicol called for any additional nominations. As no other nominations were received Commissioner Nicol asked for a Motion to close the nomination and cast one ballot for Peter Carozza Chairman.

*A **MOTION** was made by Commissioner Bridges and seconded by Commissioner Mitchell to close the nomination for Chairman.*

Commissioner Nicol called for a motion to nominate a Vice Chairman.

*A **MOTION** was made by Commissioner Brady and second by Commissioner Mitchell to nominate Kevin Kowalski as Vice Chairman.*

Commissioner Nicol called for any additional nominations. As no other nominations were received Commissioner Nicol asked for a Motion to close the nomination and cast one ballot for Kevin Kowalski Vice Chairman.

*A **MOTION** was made by Commissioner Brady and seconded by Commissioner Mitchell to close the nomination for Vice Chairman.*

Commissioner Nicol turned the election back over to Chairman Carozza for a motion to nominate a Secretary.

*A **MOTION** was made by Commissioner Buonome and seconded by Commissioner Stankye to nominate Richard Nicol as Secretary*

Chairman Carozza called for any additional nominations. As no other nominations were received Chairman Carozza closed the nomination and cast one ballot for Richard Nicol Secretary.

*A **MOTION** was made by Commissioner Mitchell and second by Commissioner Buonome to nominate Richard Nicol as Secretary.*

b.)2016/2017 Annual Report

*A **MOTION** was made by Commissioner Stankye and **SECONDED** by Commissioner Buonome to approve the 2016/2017 Annual Report with corrections to page ,4 Bookstore realized \$400,178.98 in external sales (not internal and external sales) . Motion carried.*

c.) FFI/II Combination Testing Policy

*A **MOTION** was made by Commissioner Buonome and **SECONDED** by Commissioner Stankye candidates who fail any component of Fire I, Fire II, HM, WMD are not eligible for Firefighter I until all components of Firefighter I including awareness and operation level HAZMAT, WMD are attained. Candidates that fail any component of Firefighter II, but pass all components of Firefighter I will receive the Firefighter I, HM, WMD level, as opposed to keeping it in check until they get Fire II.. Motion carried.*

d.)NFPA 1006 Technical Rescue Standard Testing Update

e.) Certification Test Generation Software Update

f.) Revised Fee Schedule

*A **MOTION** was made by Commissioner Buonome and **SECONDED** by Commissioner Brady to authorize the staff to establish a revised fee schedule as may be required upon adoption of the new budget, or in absence thereof. Motion carried.*

6. Comments from the public

7. Matters to be raised by Commissioners and Staff

8. Adjournment

*A **MOTION** was made by Commissioner Brady and **SECONDED** by Commissioner Stankye to adjourn the meeting. Motion carried.*

Chairman Carozza adjourned the meeting at 10:30a.m.

Next Meeting: Tuesday, October 31, 2017 @ 9:30a.m.