Board of Control
Windsor, CT
October 12, 2022

A meeting of the Board of Control was held on this day at the Valley Laboratory, 153 Cook Hill Road, Windsor, CT 06095.

Present: Messrs. Jones, Hurlburt (until 11:00 a.m.)*, O'Neill, White, Nathan Wilson (Commissioner Hurlburt's Designee)*, and Ms. Nichols.
Messrs. Capone, Last, and Ms. Triplett were present by invitation.
* = attended via Zoom

Absent: Messrs. Cohan, Fikrig, and Ms. Maroney.

The meeting was convened by Vice President Terry Jones at 10:08 a.m.

Minutes: On a motion by Dr. O'Neill, seconded by Dr. White, the minutes of the August 3, 2022 meeting were approved unanimously.

News Articles and Correspondence: Dr. White briefly reviewed published news articles and correspondence received since the last Board meeting.

Fiducient Advisors: Mr. Jeff Capone reported on the Board's investment portfolio through September 30, 2022. The Board also reviewed the investment policy. There were no recommendations.

Status of Projects:

- Jenkins-Waggoner Greenhouses – The Department of Administrative Services (DAS) - Construction Services have appointed a new project manager and two meetings were recently held to discuss the project. Bid documents are being prepared. The most updated project estimate is $1.5 million.

- Valley Laboratory – Mr. Last reports that a new project manager has been assigned by the DAS – Construction Services. The design development phase documents have been submitted to the Department of Administrative Services. Once approved, construction and bid documents will be completed. The project is currently within budget.

Update on Recruitment and Hiring: Director White updated the Board on the vacancies created by the recent retirements and recruitment of new personnel.

Coronavirus (COVID-19) Update: Dr. White reported that the agency is 100% operational with some staff members using telework up to 50%.

Louis A. Magnarelli Post-doctoral Fellowship Program – 2022: Ms. Nichols moved that $250,000 be authorized to fund a new two-year Post-doctoral Program. Year two funding will be contingent upon the progress of the program. The motion was seconded by Dr. O'Neill and passed unanimously.

CAES BOC Research Award – 2022: Dr. O'Neill moved to authorize $105,000 for three research awards of $35,000 each. The motion was seconded by Ms. Nichols and passed unanimously.

Access and Easement Requirements – Valley Laboratory: Mr. Last reviewed the site plan for the new laboratory building at the Valley Laboratory. A drainage swale may need to cross trust property to empty at the drainage locations on the adjacent property owned by the Department of Transportation. Formal approval may be necessary at a future meeting.

CAES Audit – Fiscal Years 2020 and 2021: Mr. Last reviewed The Experiment Station's audit released by The Auditors of Public Accounts on October 5, 2022. There were four findings noted in which two have already been addressed.

Staff Changes: Dr. White reviewed staff changes since the last meeting.

Ms. Nichols moved that an Executive Session be held to discuss Board Funds, Personnel, and the Director's Report. Mr. Last and Dr. Triplett were invited to attend. The motion was seconded by Dr. O'Neill and passed unanimously at 11:55 a.m.

The Executive Session adjourned at 12:32 p.m.

Ms. Nichols moved the promotion of Dr. Washington da Silva from Assistant Scientist II to Associate Scientist, effective October 21, 2022. The motion was seconded by Dr. O'Neill and passed unanimously.

Dr. O'Neill moved that the meeting be adjourned. The motion was seconded by Ms. Nichols and passed unanimously at 12:37 p.m.

Respectfully submitted,

Mill O'Neill

Michael O'Neill
Secretary