Teaching Concurrent Learners Checklist

Best Practices for teaching and learning with students in person and remote as shared by Connecticut Teachers

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Routines and Schedules

- ✓ Be transparent and communicate often
- ✓ Provide daily schedules using slide decks to support predictability, ownership and responsibility. Review schedules daily
- ✓ Communicate and share plans with families weekly
- ✓ Practice routines in person before working remotely
- ✓ Set expectations for mask breaks, screen breaks and brain breaks in person and remote
- ✓ Provide shared slide show and checklists with timed intervals to "chunk" work and tasks with defined due dates

Relationships

- ✓ Schedule intentional time to connect
  - Extended intervention blocks for time to check in and build relationships
- ✓ Schedule non-academic opportunities for students to meet with teachers
  - How to sessions i.e. cooking, talent, reading
- ✓ Design Book Clubs in breakout rooms for in person and remote learners
- ✓ Remain kind, have fun, be honest and communicate expectations and routines

Digital Tools and Technology

- ✓ Use digital tools to support organization of materials
  - folders, pages, slide decks
- ✓ Create individual breakout rooms for students to work with the teacher and peers in a quiet space
- ✓ Match tools to the task e.g. annotation tools for close reading
- ✓ Research tools for embedded features and accessibility. Make a decision on whether free or paid versions best meet the needs of the district curricula

This Teaching Concurrent Learners Checklist was created in partnership with Berlin Public Schools, Greenwich Public Schools, Mansfield Public Schools, Meriden Public Schools, and Naugatuck Public Schools.
For questions, comments, or to share your feedback, please contact us at SDE.CTLearningHub@ct.gov.