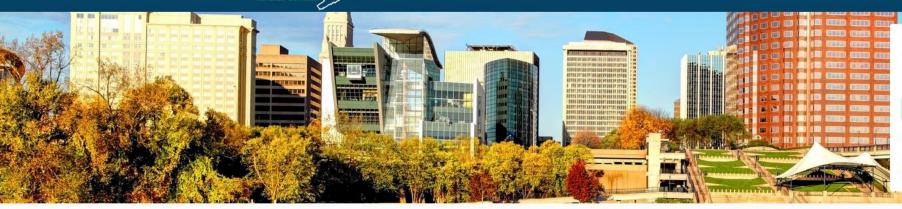


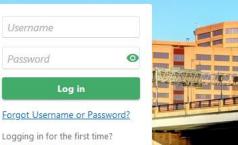
## myconne CT



Create a Username







# Filing a CT-15 Return with Schedule H

Register a new business, file returns and make payments without creating a myconneCT username. Available forms to file non-logged on include: Attorney Occupational Tax, Estate and Gift Tax, and Controlling Interest Tax. For other returns and filing options, login with your Connecticut Registration Number.

- > New Business/Need a CT Registration Number?
- Make a Bill Payment
- > Apply/Renew Tax Exemption Form
- > File Returns/Extension

Individuals can make payments and file certain forms without logging in. Click on a link below for more options. DRS recommends you create a username for all filing transactions.

- > Make a Payment or Estimated Payment
- File Returns/Taxes
- > File an Extension
- > Where's my Refund?
- > What's My 1099-G Amount?
- > Upload Earned Income Tax Credit (EITC) Documents
- > File your Earned Income Tax Credit (EITC) Protest
- View Tax Calculators

Shortcuts to other DRS resources

- Make a Warrant Payment
- myCTREC Connecticut Real Estate Conveyance Tax Electronic Filing Portal
- > Earned Income Tax Credit Information (EITC)
- > DRS Publications
- > New Businesses Portal
- > Individual Income Tax Information
- > Third Party Bulk Filers Information







The data you see in this tutorial is completely fictitious. It was made for instructional purposes only. Any resemblance to a real person or business is completely coincidental.













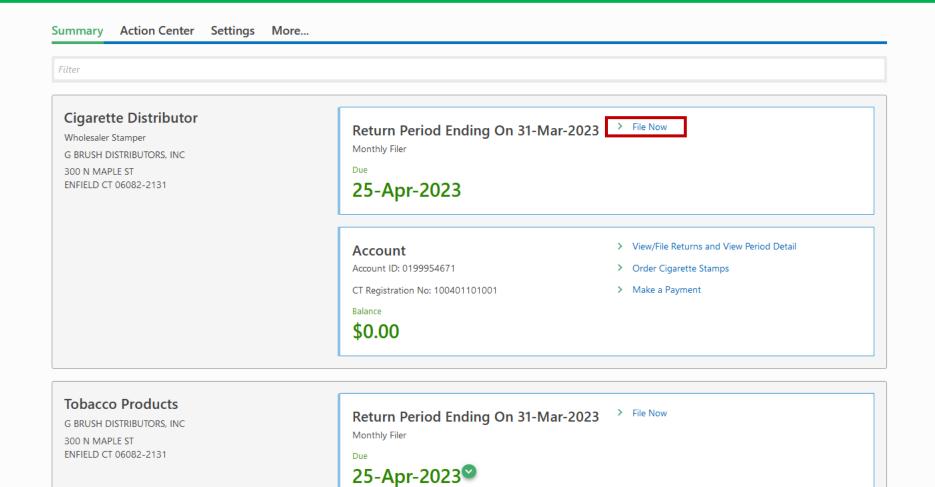






Once you are logged in to myconneCT, the Summary page is displayed.Locate your Cigarette Distributor account.

To begin, click the **File Now** hyperlink.













G BRUSH DISTRIBUTORS, INC.

#### Form CT-15 Connecticut Monthly Tax Stamp and Cigarette Report - Resident Distributor

25-Apr-2023

31-Mar-2023 Cigarette Distributor 100401101001 G BRUSH DISTRIBUTORS, INC



Report Line Items

### Enter the Unaffixed Connecticut Cigarette Tax Decals and Stamps at Face Value return line items.

#### Unaffixed Connecticut Cigarette Tax Decals and Stamps at Face Value

- 1. Inventory on hand on the first day of the month covered by this report
- Enter total purchases actually received during the month. Total should agree with Form CT-39, Record of Cigarette Stamps Purchased Resident Distributors, which must accompany this report
- 3. Total available unaffixed decals and stamps (Sum of line 1 and 2)
- Closing inventory. Total should agree with Form CT-31, Cigarette and Unaffixed Stamp Inventory Report for Resident Distributors, which must accompany this report.
- 5. Total affixed decals and stamps (Line 4 subtracted from line 3)
- Restamping credit. Total face value of decals or stamps affixed in presence of a revenue examiner during the month to correct unacceptable
  indicia and entered by the examiner on Form O-252, Order Form for Connecticut Cigarette Tax Stamps. No credit for restamping is allowed
  unless this line is completed
- All other deductions
- 8. Total deductions (Sum of lines 6 and 7)

189,720.00
0.00
189,720.00
159,763.00
29,957.00
0.00
0.00
0.00

Distributor

31-Mar-2023
Cigarette Distributor



G BRUSH DISTRIBUTORS, INC

100401101001

Report Line Items

## Once you have entered all applicable fields, click **Next**.

1.	Inventory on hand on the first day of the month covered by this report	189,720.00
2.	Enter total purchases actually received during the month. Total should agree with Form CT-39, Record of Cigarette Stamps Purchased Resident Distributors, which must accompany this report	0.00
3.	Total available unaffixed decals and stamps (Sum of line 1 and 2)	189,720.00
4.	Closing inventory. Total should agree with Form CT-31, Cigarette and Unaffixed Stamp Inventory Report for Resident Distributors, which must accompany this report.	159,763.00
5.	Total affixed decals and stamps (Line 4 subtracted from line 3)	29,957.00
6.	Restamping credit. Total face value of decals or stamps affixed in presence of a revenue examiner during the month to correct unacceptable indicia and entered by the examiner on Form O-252, Order Form for Connecticut Cigarette Tax Stamps. No credit for restamping is allowed unless this line is completed	0.00
7.	All other deductions	0.00
В.	Total deductions (Sum of lines 6 and 7)	0.00
9.	Decals and stamps applied to unstamped cigarettes (Line 8 subtracted from line 5)	29,957.00



Report Line Items

Report Line Items (Continued)

### Complete the Report of Unstamped Cigarettes return line items, then click Next.

	Re	Report of Unstamped Cigarettes				
	10.	Beginning inventory. This should be the same figure with which you closed the previous month				
	11.	Total cigarettes purchased or otherwise acquired. Total should agree with Form CT-19, Schedule A, which must accompany this report				
	12.	Total available cigarettes (Sum of lines 10 and 11)				
	13.	Closing inventory this month. Total should agree with Form CT-31, which must accompany this report				
	14.	Unstamped cigarettes to be accounted for (Line 13 subtracted from line 12)				
	15.	Sales to agencies of U.S. and Connecticut. Total should agree with Form CT-23, Schedule B, which must accompany this report				
	16.	Sales and transfers outside Connecticut. Total should agree with Form CT-25, Schedule C, which must accompany this report				
	17.	Sales and transfers to licensed distributors. Total should agree with Form CT-24, Schedule D, which must accompany this report				
	18.	Unstamped cigarettes stamped by you (Line 9 divided by the tax rate per cigarette (\$0.2175))				
	19.	Other				
1						

435,720 720,000 1,155,720 878,540 277,180 134,675 0 0 137,733 272,408 4,772

Cancel

Save Draft

20. Unstamped cigarettes to be accounted for (Sum of lines 15 through 19)

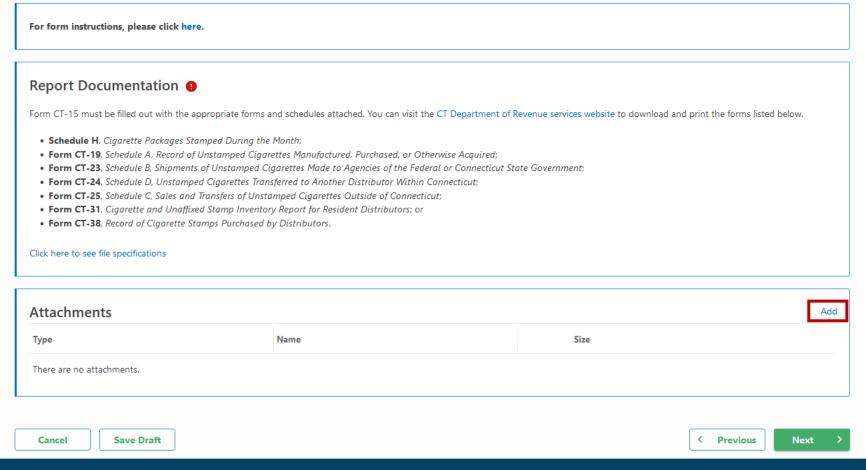
21. Unstamped cigarettes not accounted for (Subtract line 20 from line 14)

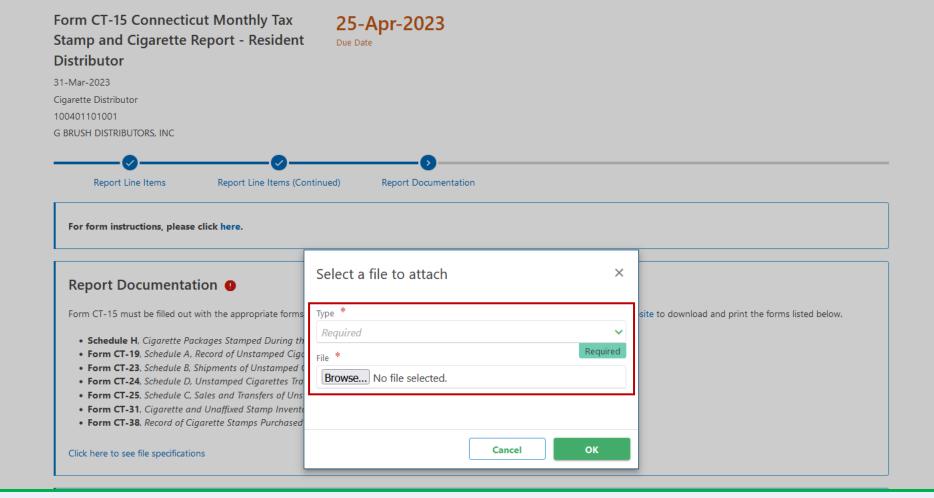
< Previous

Next

#### Click Add to attach the required schedules and return documentation.

**Important:** The required Schedule H file layout is available for download from the DRS website: <a href="here">here</a>.





Select the type of documentation and click **Browse** to attach the necessary documentation. At this time we will add Schedule H.

Cancel Save Draft A Previous Next >

#### Form CT-15 Connecticut Monthly Tax 25-Apr-2023 Stamp and Cigarette Report - Resident Distributor 31-Mar-2023 Cigarette Distributor 100401101001 G BRUSH DISTRIBUTORS, INC Report Line Items Report Line Items (Continued) Report Documentation Once you have selected the document or file, click **OK**. Select a file to attach $\times$ Report Documentation (1) Form CT-15 must be filled out with the appropriate forms site to download and print the forms listed below. Schedule H • Schedule H, Cigarette Packages Stamped During th • Form CT-19, Schedule A, Record of Unstamped Cigo • Form CT-23, Schedule B, Shipments of Unstamped ( Browse... CT DRS Schedule H.csv • Form CT-24, Schedule D, Unstamped Cigarettes Tra • Form CT-25, Schedule C, Sales and Transfers of Uns • Form CT-31, Cigarette and Unaffixed Stamp Inventor • Form CT-38, Record of Cigarette Stamps Purchased Cancel OK Click here to see file specifications

Save Draft

Cancel

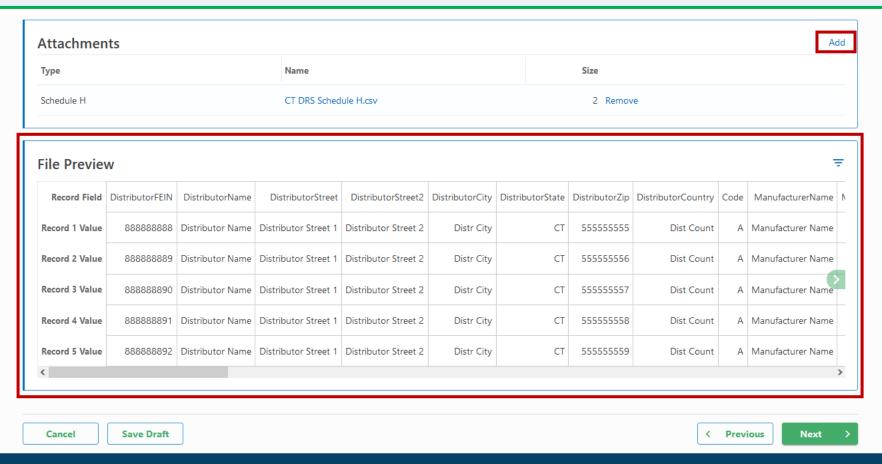
Attachments
Type Name Size

There are no attachments.

< Previous

Once the Schedule H is uploaded, a preview of the first five rows is displayed. If the uploaded file contains errors, the details of the errors will be provided for your review. You can upload the file as many times as necessary. You will not be able to continue unless all errors are corrected.

Click **Add** to continue adding required documentation.



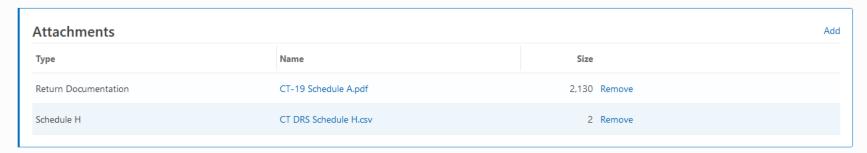
#### Select the type of documentation and click **Browse** to attach the necessary documentation. Click **OK**.

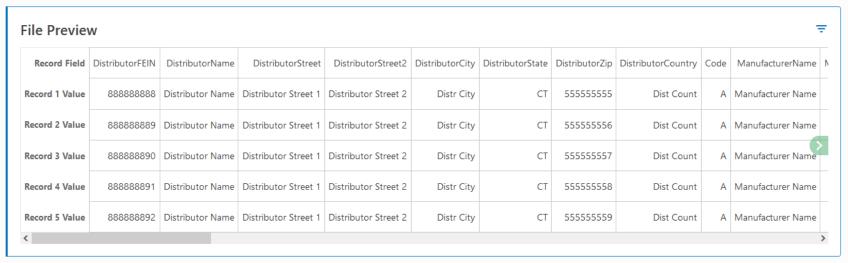
- Form CT-19, Schedule A, Record of Unstamped Cigarettes Manufactured, Purchased, or Otherwise Acquired;
   Form CT-23, Schedule B, Shipments of Unstamped Cigarettes Made to Agencies of the Federal or Connecticut State Government;
   Form CT-24, Schedule D, Unstamped Cigarettes Transferred to Another Distributor Within Connecticut;
   Form CT-25, Schedule C, Sales and Transfers of Unstamped Cigarettes Outside of Connecticut;
   Form CT-31, Cigarette and Unaffixed Stamp Inventory Report for Resident Distributors; or
   Form CT-38, Record of Cigarette Stamps Purchased by Distributors.
- Attachments Add Select a file to attach  $\times$ Type Schedule H Type Return Documentation **File Preview** Browse... CT-19 Schedule A.pdf Record Field DistributorFEIN DistributorName orZip DistributorCountry Code ManufacturerName N Record 1 Value 88888888 Distributor Name Dis 5555 Dist Count A Manufacturer Name Cancel OK Record 2 Value 88888889 Distributor Name Di Dist Count A Manufacturer Name Record 3 Value 888888890 Distributor Name Distributor Street 1 Distributor Street 2 555555557 A Manufacturer Name Distr City Dist Count Record 4 Value 888888891 | Distributor Name | Distributor Street 1 | Distributor Street 2 Distr City 55555558 Dist Count A Manufacturer Name Record 5 Value 888888892 Distributor Name Distributor Street 1 Distributor Street 2 Distr City 555555559 Dist Count A Manufacturer Name Save Draft Cancel < Previous Next

Form CT-15 must be filled out with the appropriate forms and schedules attached. You can visit the CT Department of Revenue services website to download and print the forms listed below.

- Schedule H, Cigarette Packages Stamped During the Month;
- Form CT-19, Schedule A, Record of Unstamped Cigarettes Manufactured, Purchased, or Otherwise Acquired;

# Repeat the previous steps until all required supporting documentation has been uploaded. Once you have all forms and schedules, click **Next**.





Cancel Save Draft A Previous Next











G BRUSH DISTRIBUTORS, INC.

Form CT-15 Connecticut Monthly Tax Stamp and Cigarette Report - Resident Distributor

25-Apr-2023

31-Mar-2023

### Enter your electronic signature, then click **Submit**.

Report Line Items	Report Line Items (Continued)	Report Documentation	Declaration								
Paid Tax Preparer											
I am a Paid Tax Preparer											
Declaration of Taxpayer(s)											
I declare under the penalty of law that I have examined this report (including any accompanying schedules and statements) and, to the best of my knowledge and belief, it is true, complete, and correct. I understand the penalty for willfully delivering a false report or document to DRS is a fine of not more than \$5,000, imprisonment for not more than five years, or both.											
Once you have agreed that all the information is correct, select "Submit" below to complete this filing. Upon successful filing, you will receive a confirmation number and the option to print a copy of this filing information.											
Sign Here											
Taxpayer's Signature (Name)	Gary Brush		Date	23-Apr-2023							
					<del>_</del>						
Cancel Save D	raft			< Previous	Submit						



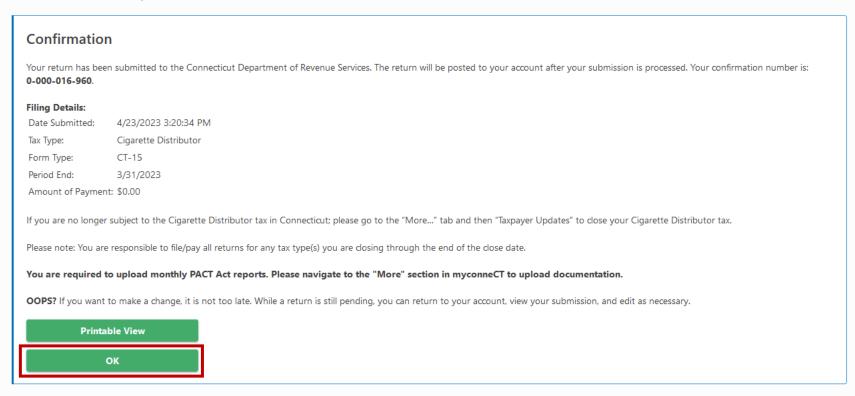








G BRUSH DISTRIBUTORS, INC.



Upon successful submission of your return, you will be directed to a Confirmation page. Click **OK** to return to the Account Summary.



## myconne CT











# Click here for more tutorials!

- Make a Bill Payment
- > Apply/Renew Tax Exemption Form
- > File Returns/Extension

- > File an Extension
- > Where's my Refund?
- > What's My 1099-G Amount?
- > Upload Earned Income Tax Credit (EITC) Documents
- > File your Earned Income Tax Credit (EITC) Protest
- View Tax Calculators

- > Earned Income Tax Credit Information (EITC)
- > DRS Publications
- New Businesses Portal
- > Individual Income Tax Information
- > Third Party Bulk Filers Information





