

**POLICY & PERSONNEL COMMITTEE**  
**Meeting Minutes**  
**Thursday, June 2, 2021**  
**8:30 – 9:30 a.m.**

**Committee Members in Attendance:** Daryle Dudzinski, Mike Soltis, Eva Bermudez Zimmerman,

**Committee Members Absent:** Paul Potamianos, Henry Zaccardi

**CT Paid Leave Authority Staff in Attendance:** Andrea Barton Reeves, Erin Choquette, Michael Cisar, Andrea Comer, Amber Forrest

1. **Call to Order & Attendance**

Daryle Dudzinski, Committee Chair, called the meeting to order at 8:32am and confirmed the existence of a quorum.

2. **Review and approve [minutes from April 1, 2021](#)**

Daryle Dudzinski asked the committee for a motion to approve the April 1, 2021 minutes. Mike Soltis motioned the adoption and Eva Bermudez Zimmerman seconded that motion. There was no discussion. The minutes were adopted unanimously.

4. **Update on Private Plan Procedures**

Erin Choquette provided an update on the private plan procedures noting the Authority has several different elements to finalize. There will be a policy form template, procedures on audits of plans, and requirements relating to the termination of plans. She also noted that to date, 291 applications have been approved and that the pace has slowed but applications are still being submitted because some existing private plan applicants have changed their carriers, some of the new applications are from already-approved private plan employers.

In response to the committee's question, Erin Choquette explained that the Authority has the authority to terminate a private plan if there is cause to do so, following due process.

In response to the committee's question about the time frame of plan terminations, Erin Choquette noted that the Authority is considering the different scenarios that may arise.

The Committee asked the Authority if an employer enrolled in a private plan sells the business, does the buyer have to go through the Authority to reapply for a private plan or does the seller coordinate this on the buyers behalf, also does the new owner have to opt out?

In response to the committee's question, Erin Choquette noted that this would depend on the nature of the purchase, sale, or acquisition and whether there has been a change to the plan that the employees vote on.

In response to the committee's question about the adoption of regulations, Andrea Barton Reeves noted that the Authority will not be doing regulations because they are a quasi; they create the policies that must be approved by the Board of Directors after a public notice and comment period.

7. **Old Business**

Erin Choquette advised the Committee that the Authority did not receive any comments on the revised Plan of Operations that was posted for public comment after the April Board Meeting.

8. **New Business**

None

9. **Adjourn**

Daryle Dudzinski asked the committee for a motion to adjourn. Mike Soltis motioned for adjournment and Eva Bermudez Zimmerman seconded that motion. None were opposed. The motion carried and the meeting adjourned at 8:48 am.