

POLICY & PERSONNEL COMMITTEE

Thursday, April 1, 2021
8:30 – 9:30 a.m.

Committee Members in Attendance: Daryle Dudzinski, Paul Potamianos, Mike Soltis, Henry Zaccardi

Committee Members Absent: Eva Bermudez Zimmerman

CT Paid Leave Authority Staff in Attendance: Andrea Barton Reeves, Erin Choquette, Andrea Comer, Amber Forrest

1. Call to Order & Attendance

Henry Zaccardi called the meeting to order at 8:32 am and confirmed the existence of a quorum.

2. Review and approve [minutes from March 2, 2021](#)

Henry Zaccardi asked the committee for a motion to approve the March 2, 2021 minutes. Paul Potamianos motioned, Mike Soltis seconded that motion. There was no discussion. The minutes were adopted unanimously.

3. Discussion on proposed changes to Plan of Operations

Erin Choquette presented the proposed changes to the Authority's Plan of Operations. In addition to correcting a few scrivener's errors, the revisions relate to the budget adoption timeline and the ability to leverage other competitively bid state contracts to procure services. Regarding the budget adoption, the timeline in the original plan of operations assumed more time than exists and did not account for contingencies that may delay budget adoption. Regarding procurement, the proposed revision would allow the Authority to utilize any contract that has been competitively procured by a department, division, or branch of the State of CT.

4. Update on Registration and Private Plan Applications

Andrea Barton Reeves provided an update on registrations, reporting that approximately 75,000 business have registered to date. There are several large payroll providers that have not yet registered. These payroll providers may register on behalf of employers and remit contributions for large employers. The Authority anticipates these providers will register simultaneously when making payments.

Erin Choquette provided an update on applications for private plans, reporting that 240 employers have been approved for private plans, 19 have been closed or withdrawn, 3 are pending and 5 have been denied. Of the 240 approved private plans, 87% are fully insured 20% are self-insured.

5. Update on RFP for Audit Services

Andrea Barton Reeves reported on responses due last Friday, noting the Authority received 4 responses. The responding entities will be asked to present next week to the review committee consisting of Authority staff and two board members, who will evaluate the proposals and will bring results to the board as the Authority did with RFP for Claims Administration.

6. Strategic Plan for Outreach & Engagement

Andrea Comer provided the 2022 Strategic Outreach Plan objective and strategy framework and outlined the tactical activities for engaging businesses and workers. Mockups of potential posters and social media content with real family stories that support paid leave were also shared.

7. Old Business

None

8. New Business

None

9. Adjourn

Henry Zaccardi asked the committee for a motion to adjourn. Daryle Dudzinski motioned, Mike Soltis seconded that motion. None were opposed. The motion carried. The meeting adjourned at 9:20 am.