

**Outreach and Engagement Committee
Paid Family and Medical Leave Insurance Authority
Thursday, January 21, 2021, 9 -10:30 am**

Committee Members Present: Adrienne Cochrane, Eva Bermudez Zimmerman, Glendowlyn Thames, Justin Zartman, Molly Weston Williamson

Committee Members Absent: Sal Luciano

CT Paid Leave Authority Staff: Amber Forrest, Andrea Barton Reeves, Andrea Comer, Jessica Vargas, Laure Dickson

I. Welcome and Call to Order

Committee Chair Molly Weston Williamson called the meeting to order at 9:04 am and confirmed the existence of a quorum.

II. Approval of [Dec. 4, 2020 Outreach & Engagement Minutes](#)

Molly Weston Williamson asked the committee to consider the adoption of the December 4, 2020 minutes. Eva Bermudez Zimmerman motioned the adoption and Justin Zartman seconded that motion. The motion was adopted unanimously. There was no discussion.

III. Personnel Updates

Andrea Comer introduced the CT Paid Leave Authority's new Sr. Marketing Director, Jessica Vargas.

IV. Outreach and Engagement Updates

Andrea Comer provided the committee with a presentation of the CT Paid Leave Authority's outreach efforts as well as their outreach strategic check in.

V. Old Business

Molly Weston Williamson asked the committee if there is any old business to be discussed. There was no discussion.

VI. New Business

Andrea Barton Reeves informed the committee of the work being done by the CT Paid Leave Authority to assist small businesses.

VII. Adjourn

Molly Weston Williamson asked the committee for a motion to adjourn. Justin Zartman motioned and Glendowlyn Thames seconded that motion. The motion was adopted unanimously. There was no further discussion and the meeting adjourned at 9:40 am.