

**PAID FAMILY & MEDICAL LEAVE INSURANCE AUTHORITY**

**POLICY & PERSONNEL COMMITTEE**

**AGENDA**

**Tuesday, December 8, 2020  
8:15 - 9:15 a.m.**

**Join Zoom Meeting**

<https://zoom.us/j/92412940342?pwd=STd3eW56ZGJ6VmXWcmJUNEJ3VDFRUT09>

**Meeting ID: 924 1294 0342**

**Passcode: 476003**

**One tap mobile**

**+19292056099,,92412940342# US (New York)**

**+13017158592,,92412940342# US (Germantown)**

1. Call to Order & Attendance Henry Zaccardi
  
2. Review and approve minutes Henry Zaccardi  
[November 10, 2020 meeting minutes](#)
  
3. Update on Liability Insurance Andrea Barton Reeves
  
4. Updates on the draft credit card policy, use agreements and lost receipt certification Dave Marcone
  
5. Discussion regarding potential changes to surety bond requirements Erin Choquette
  
5. Report on public comments to the proposed Glossary of Terms and discussion regarding recommended revisions Erin Choquette
  
6. Discussion on scheduling of committee meetings in 2021 Erin Choquette
  
6. Old Business Henry Zaccardi
  
7. New Business Henry Zaccardi
  
8. Adjourn Henry Zaccardi