

RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO RETAIN A CONSULTANT TO ASSIST WITH THE CONTRIBUTION SOLUTION RFP & PROJECT IMPLEMENTATION

WHEREAS, Section 431-49h(b)(7) of the Connecticut General Statutes, directs the Authority to design and establish a process by which employees and self-employed individuals or sole proprietors who have enrolled in the Paid Family and Medical Leave Insurance Program shall contribute a portion of their subject earnings to the Family and Medical Leave Insurance Trust Fund; and

WHEREAS, on February 13, 2020, the Board authorized the issuance of a Request for Proposals (RFP) as part of a competitive procurement process to identify qualified vendors who could partner with the Authority to design and establish the fund collection system in accordance with the statutory mandates;

WHEREAS, Section 3.5 of the By-Laws provides that the Chief Executive Officer shall direct and supervise administrative affairs and the technical activities of the Authority in accordance with the directives of the Board, and shall perform such other duties as are imposed by the Act, these By-laws, or by resolution of the Board;

WHEREAS, Section 31-49h(b)(5) of the Connecticut General Statutes states that the Authority may employ staff, agents and contractors as may be necessary or desirable;

WHEREAS, Kris Floyd is an experienced and qualified professional with extensive experience in leading large scale IT projects with values and revenues of \$100,000,000 and higher over a 20-year career at one of the country's largest private insurance companies, and whose experience includes marketing technology, digital branding and web development;

WHEREAS, the Board has determined that Ms. Floyd has the necessary skills and experience needed and that there is a need to retain a consultant on an expedited basis given the short time frames already established in connection with the fund collection system RFP; and

WHEREAS, the Board deems it desirable and in the best interest of the Authority to authorize the Chief Executive Officer to retain a consultant on a sole source basis to assist with the evaluation of the fund collection system RFP responses and the selection of the vendor; to serve as the primary vendor liaison during the initial implementation of the project; and to assist the Authority with identifying other IT resources as necessary;

NOW, THEREFORE, BE IT:

RESOLVED, that the Board hereby authorizes the Chief Executive Officer to execute and deliver for and on behalf of the Authority such contract and related documents with Kris Floyd provided that: (1) the contract contain such terms and conditions as the Chairperson shall deem to be in the best interests of the Authority; and (2) the contract shall not require an expenditure greater than \$60,000.

Approved by Board 3/12/20