

Instructions for Accessing the Harmony Professional Learning Modules

<p>1. To access the Harmony Professional Learning Modules (formerly known as “Inspire”), go to https://online.sanfordprograms.org/</p>	
<p>2. You will first need to register and create a free account. This will allow free access to all of the online learning modules.</p>	
<p>3. Once you are logged in you will see four options. Click “Go Now!” under the Harmony Academy: Harmony Professional Learning option.</p> <p>You may be asked additional questions about your role after clicking “Go Now!”.</p>	

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4. Modules are organized in two pathways: **Building Teaching Practices and Developing SEL Capacity.**

To view the Modules within each unit, click on one of the links.

5. You can find a specific Module by using the **Search Tool.**

Type the name of the Module in the Search Bar

Or, use the drop down menu to **Select Topic.**

The screenshot shows the Harmony Professional Learning™ dashboard. At the top, there is a navigation bar with the following items: HARMONY ACADEMY, Harmony Professional Learning™, Dashboard, On Demand Modules, SEL PD, My Reports, Community, How it Works, and Programs. The main content area is divided into two main sections: 'Building Teaching Practices Pathway' and 'Developing SEL Capacity Pathway'. The 'Building Teaching Practices Pathway' section includes links for 'Learning Environment Unit', 'Professional Practices Unit', and 'Family Focus Unit'. The 'Developing SEL Capacity Pathway' section includes links for 'Foundations of Social Emotional Learning Unit', 'Classroom Design and Instruction Unit', 'Educator SEL', and 'Youth Development & Mentoring'. To the right of these pathways is a 'Search for Modules' section with a search bar containing the text 'Type Module Name Here' and a 'Go' button, and a dropdown menu labeled 'Select Topic'. Below the search bar is a 'TRAININGS & WEBINARS' section with two items: 'Self Compassion to Build Educator Resilience' (February 7, 2024 @ 3:00 pm - 3:45 pm Eastern) and 'Being Inclusive Lesson in Action' (February 8, 2024 @ 6:00 pm - 6:45 pm Eastern). Below this is a 'View All' button. At the bottom of the dashboard are two sections: 'INSPIRE SPOTLIGHT' with a photo of a woman and the text 'Destructive Power of Stereotypes', and 'NEWS' with the headline 'Turning Over a New Leaf: How to Navigate Harmony SEL' and a sub-headline 'Even if you know the benefits and believe in Harmony SEL, you might wonder, "Where do I begin?" and "What do I need to know?" Here a

Annotations on the screenshot include: a green arrow pointing from the text 'Building Teaching Practices and Developing SEL Capacity' to the corresponding pathway headers; a yellow arrow pointing from the text 'To view the Modules within each unit, click on one of the links.' to the links under the 'Building Teaching Practices Pathway'; a blue arrow pointing from the text 'Type the name of the Module in the Search Bar' to the search bar; and a blue arrow pointing from the text 'Or, use the drop down menu to Select Topic.' to the 'Select Topic' dropdown menu.

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- 6. Each unit contains several modules that run from 30 to 60 minutes each.

Click on a **View Module** to view available modules within a unit.

The screenshot displays the Harmony Professional Learning Modules interface. At the top, it shows the 'Dashboard' and 'Building Teaching Practices Pathway'. Below this, there is a section titled 'Select a Unit below to focus in on effective teaching strategies and successful classroom management.' This section contains three units, each with a thumbnail image, a title, a brief description, and a 'View Modules' button:

- Learning Environment Unit:** Understand structures and strategies that promote positive learning environments.
- Professional Practices Unit:** Develop new knowledge and skills to successfully plan, execute and modify instructional strategies to reach every student.
- Family Focus Unit:** Learn ideas to build rapport with students and families, tapping into students' culture, background and interests.

Below this, the interface shows the 'Learning Environment Unit' selected. The breadcrumb trail reads: 'Dashboard > Building Teaching Practices Pathway > Learning Environment Unit'. The main content area for this unit is titled 'Understand structures and strategies that promote positive learning environments.' and features an 'Intentional Instruction Topic' (8 Modules) with the subtitle 'Explore ideas on intentional lesson design, supporting all learners in a lesson structure.' Below this, there are four module cards, each with a 30-minute icon and a title:

- Backward Planning a Unit:** Teachers who backward plan are able to align important aspects of the learning process and create meaning and relevance for students. This module helps you create an organized unit plan using backward-planning techniques.
- Helping Students Believe They "Can" Achieve:** Motivation is essential for academic success. In this module, you will learn strategies to increase a student's motivation by boosting belief in his or her intelligence and ability.
- Helping Students "Want" to Achieve:** Motivation is essential for academic success. In this module, you will learn three elements that affect a student's belief in his or her intelligence and ability, and then identify behaviors, questions, and strategies to increase this belief and thus motivation.
- How to Model Effectively:** Students who see their teachers model a skill are better prepared to do it themselves. In this module, you will learn to model skills and content for your students.

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7. To preview a module, click on it.

An outline of the Module is displayed on the left.

Under **Module Resources**, on the far right, there is a **Transcript** of the entire Module. This is a quick way to skim the content.

Included in the other **Module Resources** is a **Coaching Guide** which mentors can use with their student or beginning teachers.

At the completion of each module, is an **Assessment**. If you get 100%, then you will receive a certificate.

The screenshot shows the interface for the 'Backward Planning a Unit' module. On the left, a sidebar lists the 'BUILDING TEACHING PRACTICES PATHWAY' with a sub-section for 'Learning Environment Unit'. Under this, 'Intentional Instruction Topic' is expanded to show a list of topics, with 'Backward Planning a Unit' selected and highlighted in red. Below this is the 'Student Interactions Topic'. The main content area displays the module title 'Module: Backward Planning a Unit' and a description: 'Teachers who backward plan are able to align important aspects of the learning process and create meaning and relevance for students. This module helps you create an organized unit plan using backward-planning techniques.' Below the description is a 'Watch Overview' button and a list of learning objectives: 'In this module, you will: Explain the importance of backward planning.' and 'Explore the three stages of backward planning a unit.' A table below shows the module's status as 'Not Started', type as 'Express', and duration as '30 Min', with a 'Start Lesson' button. The table lists the following items: 'Lesson' (with a checkmark), '1. Introduction', '2. Set the Vision', '3. Create an Assessment', '4. Sequence the Objectives', and 'Assessment' (with a checkmark). On the right, the 'Module Resources' section lists: 'Setting the Stage (PDF)', 'Note Taking Guide (DOCX)', 'Coaching Guide (PDF)', and 'Transcript (PDF)'. Each resource has a brief description of its purpose.