



STATE OF CONNECTICUT
STATE DEPARTMENT OF EDUCATION



Connecticut State Advisory Council for Special Education

Membership Committee

Friday, October 14, 2022

******* 9:30 a.m. to 10:15 a.m. *******

Teams Meeting

YouTube Live Stream: Public Participant Viewing

<https://youtu.be/HT1UdtMemdg>

MINUTES

Members in Attendance: Jolie Medina (non-voting), Catherine Summ (Chair), Brian K. Smith, Allison Kopie, Missy Wrigley and Jennifer Lussier

Members Absent: Bryan Klimkiewicz (non-voting) and Louis Tallarita

I. Call to Order:

Meeting called to order at 9:35 am.

II. Public Comment: N/A

SAC meetings are public meetings and members of the public may participate.

Call-In Number: 866-880-0098

Participant Code: 89689633

III. Membership Matters:

a. Review 2021-22 Attendance

Group talks attendance, roles and Jolie to make changes to Missy Wrigley's attendance and review dates from January to May meetings. Jolie will resend the document to Catherine after updating annual attendance records.

Allison Kopie discusses her current work schedule and her availability for full Council meetings.

b. Review and Discuss Vacancies and Roles

Possible second student to apply per Rick Raucci.

Membership looking good other than a few stakeholders not being present at meetings.

- c. Draft a SAC Membership Legislative recruitment flyer.

Catherine talks having a running document on Teams to be able to work and providing access to the membership committee and SAC Chair. Jolie responds to say she will give the Executive Committee members access.

Group discusses what the flyer should consist of and they talk details.

Brian S. and Catherine S. shares a sample resource flyer.

IV. **Summary/Action Items:**

Reach out to members who have not attended a few meetings few meetings.

Question on vacancies for General Assembly and or Bryan – status update needed.

Follow up on Governor appointment letters.

Brian S. to send Jolie example flyer to conceptualize and promote SAC membership.

Bryan K. to confirm whether Teams is the appropriate forum to share and edit the recruitment flyer.

V. **Adjourn:**

Meeting adjourned at 10:05 am.