



**STATE OF CONNECTICUT**  
*STATE DEPARTMENT OF EDUCATION*



**Connecticut State Advisory Council for Special Education**

**Executive Committee**

**Friday, September 16, 2022**

**\*\*\*\*\* 12:00 p.m. to 12:45 p.m. \*\*\*\*\***

Teams Meeting

**MINUTES**

**Members Present:** Susan Yankee (Chair) Jennifer Lussier (Vice Chair) Nachi Bhatt, Catherine Summ, Bryan Klimkiewicz (non-voting) and Jolie Medina (non-voting)

**Members Absent:** Sean Cronin (non-voting)

**I. Call to Order:**

Meeting called to order at 12:05 pm.

**II. Public Comment:** N/A

SAC meetings are public meetings and members of the public may participate.  
Call-In Number: 866-880-0098  
Participant Code: 89689633

**III. Summary:**

**a. September 28, 2022 Full Council Meeting Agenda Planning**

Bryan K. starts meeting with a discussion on location.

The original location (Legislative Office Building) goes through an approval process that has changed from the past. While we have followed up on approval we have not heard back on approval.

The group decides to make changes to the SAC meeting schedule for 2022-23.

New schedule: Virtual for September and October, November will now be in person, and we will move January to virtual.

Susan Yankee asks about USD 1 representation on the SAC. Bryan and Nachi respond – they have a brief discussion on roles and DCF involvement.

**i. Agenda planning**

The group talks about the first meeting:

- Review Summer Training
- Review meeting procedures and responsibilities of the Chair

**ii. Committees**

Catherine Summ shared that the Membership Committee wants to create a flyer for Legislative Committee recruitment, so the Committee is aware of the importance of the Legislative “voice” on the Council.

Susan Yankee likes the idea, and the group agrees that a flyer would be beneficial – they discuss details of flyer.

**iii. Priority Work**

Bryan K. gives the Committee options on how to approach group work and also advises that he can send them the list of ideas he reviewed onscreen. The group asks him to send the list of ideas and summary electronically. The group discussed the list in further detail – also reviewed the role of the SAC.

**IV. Action Items:**

Send email to LOB about location, change schedule of virtual and in person meetings.

Send updated information to be posted on the SAC webpage.

Catherine Summ said the Membership Committee will design Legislative Committee recruitment flyer.

**V. Adjourn:**

Meeting adjourns at 12:53 pm.