



STATE OF CONNECTICUT
STATE DEPARTMENT OF EDUCATION



Connecticut State Advisory Council for Special Education

Executive Committee

Thursday, November 10, 2022

***** 9:30 a.m. to 10:15 a.m. *****

Teams Meeting

YouTube Live Stream: Public Participant Viewing

<https://youtu.be/aS8vT-tZDFo>

MINUTES

Members Present: Susan Yankee (Chair), Jennifer Lussier (Vice Chair), Tammy Raccio (Past Chair), Sean Cronin (non-voting), Bryan Klimkiewicz (non-voting) and Jolie Medina (non-voting).

Guest: Jeffry Spahr (Legislative Chair)

Members Absent: Catherine Summ (Membership Chair) and Nachi Bhatt

I. Call to Order:

Meeting called to order at 9:33 a.m.

II. Public Comment: N/A

SAC meetings are public meetings and members of the public may participate.

Call-In Number: 866-880-0098

Participant Code: 89689633

III. Committee Matters

1. November 30 Meeting Agenda and Planning

a. Legislative Breakfast

Susan Y. has suggested to meet after the annual report is submitted on January 15, 2022.

Sean C. says people would probably not attend if there were not meeting on that day.

Bryan K. advises that the whole Council does not have to be there but there should be a group representing the Council and prepared to have a conversation advising of the SAC's work and goals.

Bryan K. will check with the Education Committee to have present and Jennifer L/Susan Y. respond to include the Children's Committee and inviting Robin Comey.

b. Meeting Location

Committee members talk about alternative locations after Jolie M. informs that the Legislative Office Building has not given approval. Members will check into the availability of options discussed such as CAS (Bryan K./Jolie M.) and Wallingford Park and Rec (Tammy R.). Jennifer L. mentions the space used for Superintendent's meetings.

c. Priority Work Groups for 2022-23

Susan Y. asks for clarity on the new priorities and asks about the notes not being reflected in the minutes. Jolie M. responds to say that we do not include the priority work group in our public meetings, but we do have the annual report which summarizes and internal group work notes.

Bryan K. and Susan Y. talk the new priorities versus past priorities and what work has been done and what needs to be done.

d. 2023 Annual Report and Responsibilities

Bryan K. talks about the template and how the Executive Committee has handled the report in sections in the past.

Jeff S. asks about the timing of report and setting a deadline today. He asks about Legislative update for the annual report.

Bryan K. responds and starts to work on the template provided by the SDE with responsibilities and sections of the report that would be assigned to members on the Committee. He goes on to review the sections and advised on SDE's role and responsibilities. Talks the addition of the members roles initiated by Tammy Raccio (Past Chair).

Susan Y. Would like to provide the Annual Report to the full Council to have their input, Bryan K. clarified that was not necessary.

Bryan K. adds dates to the Responsibilities and Due Dates document presented during meeting and sets an estimated date to provide Jolie M. with a final draft for finalizing and editing.

2. Membership Update

Catherine S. emailed prior to meeting asking Jolie M. to follow up with Bryan K. on deciding the source would be preferred to have the Membership Committee work on their draft flyer. He mentions that Google docs is okay but confirms Jolie's message to group that we cannot initiate.

Susan Y. appoints Jeff S. (Legislative Chair) to the Executive Committee.

IV. Action Items:

Send annual report draft template to Executive and October 26 meeting group notes with priority challenges.

Send Annual Report deadlines/timeline/responsibilities document created during meeting to Executive Committee.

Jolie M. to respond to Catherine about recruitment flyer and using Google docs as the source to work through with other members.

Adjourn:

Meeting adjourned at 10:27 am