



**STATE OF CONNECTICUT**  
*STATE DEPARTMENT OF EDUCATION*



**Connecticut State Advisory Council for Special Education**

**Executive Committee**

**Tuesday, October 18, 2022**

**\*\*\*\*\* 12:30 p.m. to 1:00 p.m. \*\*\*\*\***

**Teams Meeting**

**YouTube Live Stream: Public Participant Viewing**

**<https://youtu.be/ExecutiveMeeting1018>**

**MINUTES**

**Members Present:** Susan Yankee (Chair) Jennifer Lussier (Vice Chair) Nachi Bhatt, Catherine Summ, Bryan Klimkiewicz (non-voting) and Sean Cronin (non-voting).

**Members Absent:** Jolie Medina (non-voting)

**I. Call to Order:**

Meeting called to order at 12:37 pm by Susan Yankee

**Public Comment:** N/A

SAC meetings are public meetings and members of the public may participate.

Call-In Number: 866-880-0098

Participant Code: 89689633

**II. Council Matters**

a. October 26, 2022, Full Council Meeting Agenda Planning

1. Finalize SAC Priorities

Bryan K. starts drafting agenda. Shares SAC breakout session notes from September 28, 2022 Full Council meeting to review the priority work and areas the Council reported back on and asks the members to think about what topics the SAC would want to focus on during the November 30 in person meeting.

Staffing/Teachers, Least Restrictive Environment, Student Voice, Social Emotional/Mental Health and Employment Opportunities for Students

Bryan K. says that these priority areas can assist the Executive group with the Annual Report due in January of 2023.

Susan Y. asks about 504 plans and the reference made at the Back-to-School Meeting and Bryan K. responds with the knowledge he has but is not sure of the exact details that were spoken at the meeting.

Sean C. talks about having presenters who can talk to the pieces as needed when looking at data. Bryan K. says that is a good idea and it could be someone part of the Bureau or a Dept. colleague. Gives an example on Dori Papa (BSE Consultant) and LRE. Susan Y. would love for the Council to have presenters and Catherine S. thinks it would be beneficial in having them work with the SAC in breakout sessions.

## 2. Annual Report Action Plan

Clean up priority areas, brief discussion on what was done in the past and what they would like to do

Catherine S. asks that if there are documents to review that could be shared ahead of time, that would be helpful.

Susan Y. asks if breakout groups are recorded, no they are not. Pros and cons to breakout rooms versus one large group.

Bryan K. talks about the template from last year's report.

How are they going to work on the report? Is there a draft started? Catherine S. talks about using Teams for the report activity so they can all work through there. Tammy R. responds that not everyone has access to Microsoft Teams subscription. Bryan K. suggests using OneDrive and sending a link to all.

### b. Discuss 10/14/2022 Membership Meeting Matters

Catherine S. tells the members that Rick Raucci contacted Catherine S. about a student interested in membership.

Provides an update on starting the Legislative Flyer.

Susan Y. asks about subcommittee members, Bryan K. advises that Susan in her role will appoint the chairperson and that there is no vote required.

### c. Scheduling of Executive Committee Meetings

## III. Action Items:

Send the annual report OneDrive link and priority work notes.

### Adjourn:

Meeting adjourned at 1:09 pm.

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