



STATE OF CONNECTICUT
STATE DEPARTMENT OF EDUCATION



Connecticut State Advisory Council for Special Education

Membership Committee

Friday, March 17, 2023

******* 9:30 a.m. to 10:30 a.m. *******

Teams Meeting

YouTube Live Stream: Public Participant Viewing

[CT State Advisory Council for Special Education \(Membership Meeting\) - 3/17/23 - YouTube](#)

Minutes

Members Present: Catherine Summ (Committee Chair), Jennifer Lussier (SAC Vice Chair), Susan Yankee (SAC Chair), Allison Kopie, Lou Tallarita, Missy Wrigley, Ana Wittig and Jolie Medina (non-voting)

Members Absent: Brian K. Smith

I. Call to Order:

Meeting called to order at 9:33 am. by Catherine Summ.

II. Public Comment:

SAC meetings are public meetings and members of the public may participate.
Call-In Number: 866-880-0098
Participant Code: 89689633

III. Membership Matters:

a. New Membership Survey Candidates Review.

Catherine Summ starts meeting by asking members to review the three parent surveys.

Catherine S. reported that three students requested SAC Membership Surveys. Allison Kopie makes comment on a student survey membership that will be coming in for review and consideration from student from South Windsor Schools.

Group is interested in all three parent candidates and asks how many parent openings are available. Catherine S. responds to advise that at the moment we only have one, Jennifer L. says that in May we may have more openings should any parents choose to end their terms.

Allison Kopie asks if we have any parents representing Intellectual Disability on the Council and is advised that there is representation.

- Jennifer L. asks about geographic locations. Ana W. asks about what areas we need representation and Jennifer L. responds that we do not have any in the Ed Advance Region.

The group discussed the candidates in more detail in reference to qualifications the candidates submitted.

Allison K. points out a specific candidate's perspective on the Council would be valuable with having experiences that the two other candidates do not have due to multiple children.

- Louis T. responds that this candidate has listed many experiences and that the other two candidates may have experiences and qualifications that they may have not listed. Points out how detailed the perspective applicants survey is.

While the group would like to accept all three candidates they narrow down to one and discuss the best way to notify the other candidates.

Members vote for candidates:

Candidate 1 and 3: no votes

Candidate 2: 7 votes – unanimous decision to appoint parent survey applicant

The committee discussed creating interview questions for future applicants.

The committee discussed the possibility of parent alternate positions.

b. Discuss Current and Anticipated Vacancies and Develop Recruitment/Retention plan.

Jennifer L: Higher Ed Rep has been vacant for a while – Bryan K. to follow up on appointment

Catherine S. will email the three SAC members whose terms are expiring to see if they plan to remain on the Council.

c. (Continued) Draft Membership Legislative Information Flyer Review.

Missy W. talks about wording in flyer, suggests that we ask Bryan should we do ages 3 through 21? Legally services stop the day before they turn 22 and refer to program as up to 21.

The Committee would like to add to the contact information of the SDE Legislative Liaison. Jolie M. asks the group to add a note to the flyer that she will discuss with Bryan K.

IV. Summary/Action Items:

Jolie M. to ask Bryan about the Higher ED position and appointment letters.

Catherine S. to notify parent survey applicants and contact SAC members whose terms are expiring.

Check with Bryan K. on Legislative flyer wording – Catherine S.

V. **Adjourn:**

Meeting adjourned at 10:23 am