



STATE OF CONNECTICUT
STATE DEPARTMENT OF EDUCATION



Connecticut State Advisory Council for Special Education

Executive Committee

Wednesday, February 22, 2023

******* 10:30 a.m. to 11:15 a.m. *******

Microsoft Teams Meeting

<https://youtube.com/liveExecutiveCommittee>

MINUTES

Members Present: Susan Yankee (Chair), Jennifer Lussier (Vice Chair), Catherine Summ (Membership Chair), Jeffry Spahr (Legislative Chair), Nachi Bhatt, Jolie Medina (non-voting) and Sean Cronin (non-voting)

Members Absent: Bryan Klimkiewicz (non-voting)

I. Call to Order:

Susan Y. called meeting to order at 10:40 am.

Public Comment: N/A

SAC meetings are public meetings and members of the public may participate.
Call-In Number: 866-880-0098
Participant Code: 89689633

II. Consent Agenda:

- a. Approve January 11 Executive Meeting Draft Minutes

Catherine Summ makes motion to start meeting and Nachi Bhatt seconds. All in favor.

Susan Yankee makes comment that there is an error when opening the agenda on the SAC webpage. Agenda link is corrected, and agenda can be accessed.

III. Committee Matters

- a. Discussion/Follow Up from Full SAC Meeting 2/22/23

Bryan K. reviews comments by Jane Hampton Smith and talks about safety/emergency plans that Susan Yankee commented on.

- b. Future 2023 SAC Meetings Agenda Planning

Group talks about presentations, guest speakers and in person location.

c. 2023 Annual Report Planning Dates

Committee members discuss dates and timeline for 2023 annual report, Susan Yankee asks Jolie M. to make an edit to the letter from the Chair. Susan will email change.

Action Items:

Jolie M. emails SDE website contact to correct the 404 error when accessing up agenda.

Catherine Summ asks Jolie to schedule a membership meeting for the finalizing of the Legislative Information Flyer.

Adjust scheduling of the March 29 executive meeting and the May 24 executive meeting.

Make change to annual report letter from the chair.

Susan Y. asks question to Bryan who is not in attendance: Who would be able to make recommendations special education teacher of the year?

Jolie M to send the Executive and full Council meeting minutes to Susan Y. before the reminder email goes to SAC members.

Schedule Executive meeting for March 22 and post agenda.

Adjourn:

Makes motion to adjourn and seconds. All in favor. Meeting adjourned at approximately 11:25 am.