

## Addendum 2

### STATE OF CONNECTICUT DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES

#### DMHAS EBP SE RFP 2022

The State of Connecticut Department of Mental Health and Addiction Services is issuing Addendum 2 to the **Evidence Based Practices Supported Employment Request for Proposals**.

#### Addendum 2 contains:

1. Procurement Schedule – Amended to Extend the Mandatory Letter of Intent Due Date, Extend the Deadline for Questions, Extend the Answer Release Date and Extend the Proposal Due Date
2. Corrections to the Geographic Area Chart
3. Cover Sheet

In the event of an inconsistency between information provided in the RFP and information in Addendum 2, **the information in Addendum 2 shall control**.

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#### 1. SECTION I. GENERAL INFORMATION

##### B. INSTRUCTIONS

#### 4. Procurement Schedule is amended to:

**Extend the Mandatory Letter of Intent Due Date to November 30, 2021 3:00 PM,**

**Extend the Deadline for Questions to November 30, 2021, 3:00 PM,**

**Extend the Answer Release Date to December 6, 2021 and**

**Extend the Proposal Due Date to January 14, 2022, 3:00 PM.**

4. **Procurement Schedule.** See below. Dates after the due date for proposals ("Proposals Due") are non-binding target dates only (\*). The Agency may amend the schedule as needed. Any change to non-target dates will be made by means of an amendment to this RFP and will be posted on the State Contracting Portal and, if available, the Agency's RFP Web Page.

- RFP Released: October 21, 2021
- **Mandatory Letter of Intent Due: November 30, 2021 3:00 PM**
- RFP/Bidder's Conference: November 16, 2021 Time:12:00 PM-1:00 PM
- **Deadline for Questions: November 30, 2021 3:00 PM**
- **Answers Released: December 6, 2021**
- **Proposals Due: January, 14, 2022 3:00 PM**
- (\*) Proposer Selection: TBD
- (\*) Start of Contract Negotiations: March 21, 2022
- (\*) Start of Contract: July 1, 2022

2. **SECTION I.B.11.GENERAL INFORMATION/INSTRUCTIONS** is hereby deleted and replaced with the following:

**11. Electronic Proposal Due Date and Time.** The Official Contact is the **only authorized recipient** of proposals submitted in response to this RFP. **Proposals must be received by the Official Contact on or before the due date and time:**

**Due Date: January 14, 2022**  
**Time: 3:00 PM EST**

**Proposals received after the due date and time will be ineligible and will not be evaluated.** The Agency will send an official letter alerting late respondents of ineligibility.

**An acceptable submission must include the following:**

- One (1) conforming electronic copy of the original proposal FOR EACH Geographic Area.

The proposal must be complete, properly formatted and outlined, and ready for evaluation by the Evaluation Review Committee.

The electronic copy of the proposal must be emailed to official agency contact for this procurement. The subject line of the email must read: **DMHAS EBP SE RFP 2022.** Required forms and appendices may be scanned and submitted as PDFs at the end of the main proposal document. Please ensure the entire email submission is less than 25 MB as this reflects The Agency’s server limitations. Respondents should work to ensure there are not additional IT limitations from the provider side.

3. **SECTION II. PURPOSE OF RFP AND SCOPE OF SERVICES C. SCOPE OF SERVICE DESCRIPTION** is deleted and replaced with the following:

Geographic Area	# of Slots Available	Cities/Towns Proposing (All or indicate which ones)	# of slots Proposing (All or indicate # of slots)
___ <b>Central CT:</b> Middletown/Old Saybrook, Chester, Clinton, Cromwell, Deep River, Durham, East Haddam, East Hampton, Essex, Haddam, Killingworth, Lyme, Middlefield, Old Lyme, Portland, Westbrook	97		
___ <b>Central Shoreline:</b> Branford, East Haven, Guilford, Madison, North Branford, North Haven	63		
___ <b>Greater Ansonia:</b> Ansonia, Derby, Seymour, Shelton	68		

___ <b>Greater Bridgeport:</b> Bridgeport, Easton, Fairfield, Monroe, Stratford, Trumbull	156		
___ <b>Greater Danbury:</b> Bethel, Bridgewater, Brookfield, Danbury, New Fairfield, New Milford, Newtown, Redding, Ridgefield, Roxbury, Sherman	90		
___ <b>Greater East Hartford:</b> East Hartford, Glastonbury, Marlborough, Newington, Rocky Hill, Wethersfield	63		
___ <b>Greater Enfield:</b> Bloomfield, East Granby, East Hartland, East Windsor, Enfield, Granby, Somers, Stafford, Suffield, Windsor, Windsor Locks	49		
___ <b>Greater Hartford:</b> Avon, Canton, Farmington, Hartford, Simsbury, West Hartford	237		
___ <b>Greater Manchester:</b> Andover, Bolton, Ellington, Hebron, Manchester, South Windsor, Tolland, Vernon	58		
___ <b>Greater Meriden:</b> Meriden, Wallingford	74		
___ <b>Greater Milford:</b> Milford, Orange, West Haven	40		
___ <b>Greater New Britain:</b> Berlin, Bristol, Burlington, New Britain, Plainville, Plymouth, Southington	86		
___ <b>Greater New Haven:</b> Bethany, Hamden, New Haven, Woodbridge	253		
___ <b>Greater Stamford/Norwalk:</b> Darien, Greenwich, New Canaan, Norwalk, Stamford, Weston, Westport, Wilton	178		
___ <b>Greater Torrington:</b> Barkhamsted, Canaan, Colebrook, Cornwall, Goshen, Harwinton, Kent, Litchfield, Morris, New Hartford, Norfolk, North Canaan, Salisbury, Sharon, Torrington, Warren, Washington, West Hartland, Winchester	96		
___ <b>Greater Waterbury:</b> Beacon Falls, Bethlehem, Cheshire, Middlebury, Naugatuck, Oxford, Prospect, Southbury, Thomaston, Waterbury, Watertown, Wolcott, Woodbury	100		

<p><b>___Northeast:</b> Ashford, Brooklyn, Canterbury, Chaplin, Columbia, Coventry, Eastford, Hampton, Killingly, Lebanon, Mansfield, Plainfield, Pomfret, Putnam, Scotland, Sterling, Thompson, Union, Willington, Windham, Woodstock</p>	72		
<p><b>___Southeast:</b> Norwich, New London, Bozrah, Colchester, East Lyme, Franklin, Griswold, Groton, Ledyard, Lisbon, Montville, New London, North Stonington, Preston, Salem, Sprague, Stonington, Voluntown, Waterford</p>	155		

**4. SECTION VI. APPENDIX C. ATTACHMENTS, ATTACHMENT B** is deleted and replaced with the following, immediately below:

**ATTACHMENT B**  
**Page 1.a. of Cover Sheet**

**RFP # DMHAS EBP SE 2022**  
**Department of Mental Health and Addiction Services**  
**Due Date: January 14 2022 - 3:00 PM EST**

\_\_\_\_\_  
**Proposer/Agency Name** \_\_\_\_\_  
**FEIN**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**City/Town** **State** **Zip Code**

\_\_\_\_\_  
**Agency Contact:**  
**Title:**

\_\_\_\_\_  
**Telephone Number** **Fax Number** \_\_\_\_\_  
**E-Mail Address**

\_\_\_\_\_  
**Total Annual Program Cost**

\_\_\_\_\_  
**Total Annual Cost to DMHAS**

**Proposed Program Address:**  
\_\_\_\_\_  
\_\_\_\_\_

**Proposer/Agency Fiscal Year:** \_\_\_\_\_ to \_\_\_\_\_  
(month) (month)

**Is your agency a non-profit?** Yes  No  **Is your agency incorporated?** Yes  No

**Is your agency registered as a:**  
Minority Business Enterprise? Yes  No   
Women Business Enterprise? Yes  No   
Small Business Enterprise? Yes  No

I certify that to the best of my knowledge and belief, the information contained in this application is true and correct. The application has been duly authorized by the governing body of the applicant, the applicant has the legal authority to apply for this funding, the applicant will comply with applicable state and federal laws and regulations, and that I am a duly authorized signatory for the applicant.

\_\_\_\_\_  
**Signature of Authorizing Official** \_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Typed Name and Title**

**Page 1.b. of Cover Sheet**

- 1. Check the Geographic Area being proposed,**
- 2. Indicate the cities/towns within that Geographic Area, and**
- 3. Indicate the number of slots.**

<b>Geographic Area</b>	<b># of Slots Available</b>	<b>Cities/Towns Proposing (All or indicate which ones)</b>	<b># of slots Proposing (All or indicate # of slots)</b>
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___ <b>Greater Danbury:</b> Bethel, Bridgewater, Brookfield, Danbury, New Fairfield, New Milford, Newtown, Redding, Ridgefield, Roxbury, Sherman	90		
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___ <b>Greater Hartford:</b> Avon, Canton, Farmington, Hartford, Simsbury, West Hartford	237		
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