



**Addendum 1**  
**STATE OF CONNECTICUT**  
**DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES**  
**DMHAS EBP SE RFP 2022**

The State of Connecticut Department of Mental Health and Addiction Services is issuing Addendum 1 to the **Evidence Based Practices Supported Employment Request for Proposals**.

**Addendum 1 contains:**

**New information is being added on the methodology used to allocate Supported Employment services across the state.**

In the event of an inconsistency between information provided in the RFP and information in Addendum 1, **the information in Addendum 1 shall control.**

As stated in the RFP, DMHAS has invested \$8.7M in funding for this level of care. The employment allocation (\$8.7M) divided by the current number of funded slots (2,044) equals a slot rate of approximately \$4,300. The total number of slots is equivalent to total capacity. For example, if a program is funded with 20 slots, that means they are funded to serve a total of 20 individuals at any given time. If someone is discharged from the program, a new person is admitted into that slot.

DMHAS made the decision to increase the slot rate for providers selected from this RFP for this level of care, even though this results in a loss of total number of funded slots. The decision was made after reviewing data collected on the average daily census (ADC) for currently funded programs in this level of care. This analysis demonstrated utilization was much *less than* the number of funded slots. As a result, we were able to increase the slot rate to \$4,700 (i.e., a \$400 increase per slot) and funded each geographic area slightly above their ADC for the year before the pandemic (March 2019-February 2020). In this way, no region loses any utilized capacity.

The staff-to-client ratio for this evidence-based level of care is 1:20. Therefore, DMHAS is funding each employment specialist position/1.0 FTE at \$94,000 (i.e., \$4,700 x 20 slots).