

Meeting Minutes
Western WUCC Convening Meeting
Brookfield Municipal Center – 100 Pocono Road, Brookfield, CT
November 8, 2016 10:00 AM

The Western Water Utility Coordinating Committee (WUCC) held a meeting on November 8, 2016 at 10:00 a.m. at the Brookfield Municipal Center at 100 Pocono Road in Brookfield, Connecticut. Prior written notice of this meeting was given via emails from the Department of Public Health (DPH) to eligible WUCC members, chief administrative officials, local health directors, town clerks, the Secretary of State, state agencies (OPM, PURA, DEEP, CT Office of Consumer Counsel, CT DOT, CT DECD, the Commissioner of Agriculture), and other interested persons. Notice of the meeting was also posted on the DPH website <http://www.ct.gov/dph>.

The following WUCC member representatives were in attendance (listed in alphabetical order of affiliation):

WUCC Member Representative	Affiliation
Dan Lawrence (Co-Chair)	Aquarion Water Company
Doug Arndt	Town of Bethel, Water Department
Lisa Yu	Brookfield Health Department
Russ Posthauer (Co-Chair)	Candlewood Springs Property Owners Assoc.
Keith Nadeau	Connecticut Water Company
David Day	Danbury Water Department
Meghan Sloan	Metropolitan COG
David Banker	Metropolitan District Commission
Carol Youell	Metropolitan District Commission
Aaron Budris	Naugatuck Valley COG
Mike Crespan	Town of New Milford, Health Director
Donna Culbert	Town of Newtown
Dominic Digangi	Norwalk First District Water Department
Mike Elliott	Norwalk First District Water Department
Scott Halstead	Town of Oxford
Tom Villa	South Norwalk Electric & Water
Steve Cerruto	Torrington Water Company
Susan Suhanovsky	Torrington Water Company
Michael Tanuis	Watertown Fire District
Laurie Bessette	Town of Winchester

The following non-WUCC member representatives were in attendance (listed in alphabetical order of affiliation):

Non-WUCC Member Representative	Affiliation
Melissa Czarnowski	CT Department of Energy & Environmental Protection
Doug Hoskins	CT Department of Energy & Environmental Protection
Eric McPhee	CT Department of Public Health
Gail Lucchina	CT Public Utilities Regulatory Authority
David Murphy	Milone & MacBroom, Inc.

Hugh Rogers	Rivers Alliance
Len Dejong	Pomperaug River Water Coalition
Steve Rugar	Tata & Howard
Mariusz Jedrychowski	Wright-Pierce

A copy of the meeting agenda is attached. The following actions took place:

1. Welcome & Roll Call

The Chairs opened the meeting at 10:01 AM. The chairs requested a roll call of attendees.

2. Review of October Meeting Minutes

Mr. Lawrence asked if there were any comments or changes from the floor. Mr. Banker discussed the need to clarify an item located on page three, item 6, last sentence of the paragraph. The sentence should be changed to state “These issues cannot be resolved by replacing the operator, but rather by increasing funds available.” with the words “but rather by” being added to the sentence. Mr. Elliot moved to approve the minutes as amended. Mr. Arndt seconded. Members voted unanimously to approve.

3. Review of Formal Correspondence

Mr. Lawrence discussed the following correspondence which the WUCC received, sent or was copied on:

- Western WUCC issued a Notice of Commencement for the Exclusive Service Area (ESA) process
- Western WUCC issued a Request for Affirmation to existing ESA holders within the Western WUCC
- JH Barlow Pump sent letter to WUCC regarding the Lake House application in Wolcott
- CT Water Company provided letter to WUCC regarding water service feasibility for proposed recreation park in Naugatuck
- Western WUCC letter recommending approval of system to serve The Lake House in Wolcott

Mr. Banker mentioned that the correspondence discussed did not include public comments received regarding the Water Supply Assessment or ESA Affirmation letters received from members. These items would be discussed under other agenda items.

A copy of the above correspondence is attached.

4. Public Comment

The Chairs opened the public comment period. No comment was received.

5. Preliminary Water Supply Assessment – Review of Comments

- Mr. Murphy reviewed comments received from towns, including the survey participants. The WUCC discussed the need to end the survey, any additional comments from the towns should be provided through the regional Councils of Government (COGS). Mr. Budris agreed to close out the survey by the end of the week, Friday 11/11/2016.
- Mr. Murphy reviewed lists of commenters/comments regarding the WSA, including comments from Rivers Alliance, PRWC, DEEP and the general public.

6. Discussion of Final WSA and Approval Process

- Mr. Murphy reviewed the timeline for the finalization/approval of the WSA. A draft final WSA has been distributed to active WUCC members and will be posted to the DPH WUCC webpage. Any remaining comments from WUCC members will be due to MMI by 11/23 for incorporation in the final WSA.
- The WUCC discussed the potential incorporation of heat maps showing raw water quality problems within the Western WUCC, including arsenic and radon. There was concern among the members that the data in the maps is from widely scattered small systems and the maps could be misinterpreted. There was consensus among members to instead note the data in the town by town summary, with proper annotation of the source.
- The WUCC discussed potentially using data from DEEP's Possible Contaminated Groundwater Sites map. The widespread reporting of spills on the map, including spills which may have been remediated, raised concern among WUCC members. Mr. Hoskins agreed to check on remediation data with DEEP's possible contaminated groundwater map.
- Ms. Youell asked if DPH's Source Water Assessment Program could provide raw water quality issues/data for the WSA. Mr. McPhee raised concerns with this, since much of the data is ten or more years old.
- Mr. Rogers asked if there is any update expected to the water quality data. Mr. McPhee stated that the raw water data from small systems is updated continuously as new data is submitted. Mr. Hoskins was unsure of updates to DEEP's potentially contaminated site list.
- Mr. Murphy raised the issue of emergency interconnections for inclusion in the WSA, in part due to questions from First District Water Department. At present, emergency interconnections are not listed in a table or text based on a strict interpretation of the CWWA memo from last November. However, this presents a potential problem because existing emergency interconnections may become future active sources of supply or solutions to regional problems.
- Mr. Arndt noted that this answered his question about why Bethel's emergency interconnections were not in the report. He stated that Bethel and Danbury recently conducted an exercise that included checking an interconnection.
- Ms. Culbert asked the WUCC if interconnections were routinely tested.
- Mr. Murphy and the officers asked the members if they had an issue acknowledging. Mr. Lawrence stated that Aquarion has emergency interconnections which they are willing to include in the report.
- Mr. McPhee asked if the emergency interconnections are included in DPH's High Quality Water Source list. Mr. Murphy stated that they are not¹.

¹ Subsequent to the meeting, it was learned that emergency interconnections are included on the High Quality Source list.

- After additional discussion, the members came to consensus that they could add their emergency interconnections in a list form to the WSA.
- Mr. Rugar asked if DPH would take issue or action if water utilities did not have a Sale of Excess Water permit in place for an emergency interconnection. Mr. McPhee replied that DPH should already know about the existence of emergency interconnections in Water Supply Plans on file with DPH.
- Ms. Sloan asked if the updated WSA was available to the public. Mr. Murphy replied that it had been sent to active WUCC members, but it was not currently available to the public. There was consensus among members to make it available on the website, but it would not be open for additional public comment.
- Mr. Jedrychowski asked if the WUCC will be utilizing updated population projection from the state data center. Mr. Murphy replied that MMI had been in discussion with the data center, and they should be receiving updated population projections through 2050 for incorporation with the WSA.

7. Discussion of ESA Schedule and Affirmation of Existing ESA's

- Mr. Murphy reviewed the timeline for the ESA process and noted that eight affirmations had been received.
- Doug Arndt from Bethel Water Department provided a verbal affirmation that Bethel will maintain its existing ESA, which was accepted by the WUCC.
- Dan Lawrence stated that he would reach out to Ray Adamaitis from Heritage Water regarding the status of their ESA affirmation.
- Mr. Elliott asked if we should push the ESA Declaration due date further back by a few weeks to accommodate town/board meetings.
- Moving the declaration form due date back a few weeks would place it in the holiday season and consensus was reached that additional time would not benefit the process.
- Mr. Rugar asked if declarations are needed to maintain existing ESAs. Mr. Lawrence replied that declaration forms are only needed to expand a systems ESA, if the ESA already exists then the declaration form is not needed to maintain the ESA.

8. Review, Discussion and Vote on Draft ESA Declaration Form

- The WUCC reviewed the draft ESA Declaration Form and discussed minor changes to clarify language and make the form more user friendly. These changes included adding the standard WUCC letterhead to the form and adding references to sections of the form to skip or fill out next.
- Mr. Posthauer asked if ESAs are needed for small non-community systems. Mr. Murphy replied that ESA declarations are typically only needed from community public water systems because small non-community systems are assigned their existing service areas.
- Ms. Culbert asked if an existing community PWS seeks to expand its ESA in the future into another ESA, how is this handled. Mr. Lawrence replied that the transfer of ESA area would be discussed between the ESA holders and brought to the WUCC.

- Mr. Posthauer asked if a non-community system wished to become a community system in the future, would a declaration form be needed. Mr. Murphy stated that yes, a declaration form would be needed.
- Mr. Posthauer made a motion to approve the form as amended. Ms. Suhanovsky seconded the motion and the members voted unanimously to approve the form as amended.

9. Certificate of Public Convenience and Necessity (CPCN) Process

- No currently identified CPCN's to discuss with WUCC, other than the correspondence noted above. Eric McPhee anticipates an application in Bridgewater to approach the WUCC in the near future.

10. Other Business

- Mr. Day asked the WUCC if a consultant working for Danbury could be included on emails to the WUCC members for the review of documents. The officers had received such a request from Mr. Day via email recently.
- Mr. Lawrence clarified that he consultant would not be participating in WUCC votes, voting by proxy is not allowed by the WUCC's bylaws.
- No issues were raised by the audience and there was consensus among members that Mr. Day's consultant could be included on emails for the review of documents.

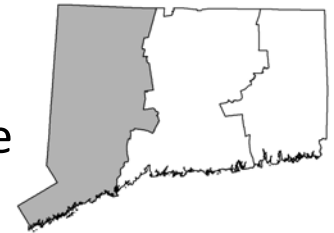
As there was no more business, Mr. Posthauer made a motion to adjourn. Mr. Elliott seconded the motion. The motion passed unanimously and the meeting closed at 11:35 AM.

The next scheduled Western WUCC Meeting is scheduled for Tuesday December 13th, 2016 to be held at the Brookfield Municipal Center at 100 Pocono Road in Brookfield, Connecticut.

Respectfully Submitted,

David Banker, Recording Secretary – Western WUCC

Western Region Water Utility Coordinating Committee



Meeting Agenda
November 8, 2016
Location: Brookfield Town Hall
Time: 10:00 a.m. to 12:00 p.m.

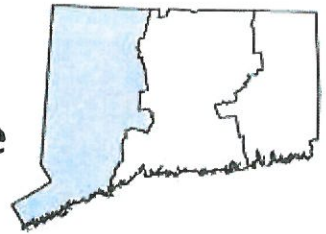
Russell Posthauer, Jr., Co-Chair
russellposthauer@ccaengineering.com
203-775-6207

Daniel Lawrence, Co-Chair
DLawrence@aquarionwater.com
203-362-3055

David Banker, Recording Secretary
DBanker@themdc.com
860-278-7850 Ext. 3650

1. Welcome & Roll Call (5 minutes)
2. Review and Approval of October Meeting Minutes (5 minutes)
3. Review of Formal Correspondence (10 minutes)
4. Public Comment (10 minutes)
5. Water Supply Assessment - Review of Comments Since Last Meeting
(20 minutes)
6. Discussion of Final WSA and Approval Process (10 minutes)
7. Discussion of ESA Schedule and Affirmation of Existing ESA's
(20 minutes)
8. Review, Discussion and Vote on Draft ESA Declaration Form (20 min.)
9. Certificate of Public Convenience & Necessity Process (10 minutes)
10. Other Business (10 minutes)

Western Region Water Utility Coordinating Committee



October 11, 2016

WUCC Members
Consulting State Agencies
Municipal Officials
Interested Persons

Russell Posthauer, Jr., Co-Chair
russellposthauer@ccaengineering.com
203-775-6207

Daniel Lawrence, Co-Chair
DLawrence@aquarionwater.com
203-362-3055

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RE: Notice of Commencement
Preliminary Exclusive Service Area Boundary Delineation
Western Region WUCC

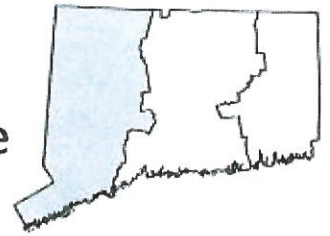
The Western Region Water Utility Coordinating Committee (WUCC) is in a two year drinking water supply planning process in the western region public water supply management area. In accordance with Section 25-33h-1(c)(6) of the Regulations of Connecticut State Agencies (RCSA), this letter is being sent to all eligible WUCC members within the western public water supply management area, Chief Administrative Officials, and other interested persons to provide notice that preliminary exclusive service area boundaries (ESAs) are being developed and of your ability to participate in the process.

The term "exclusive service area" (ESA) is defined in Section 25-33h-1(a)(5) of the RCSA as "an area where public water is supplied by one system". Existing service areas of public water systems are automatically granted the ESA for their current service area as part of this process. Functionally, an ESA boundary defines a provider, either a public water system or a municipality, who will be responsible for providing public water system service within the ESA boundary in the event that it is necessary to supply public water service. High level maps of existing ESA assignments can be found on DPH's website: http://www.ct.gov/dph/lib/dph/drinking_water/pdf/Western_WUCC_for_webpage.pdf

The Exclusive Service Area Delineation will be the second of four documents that will be created through the Western Region WUCC planning process. The ESA Delineation document will present the process used to delineate ESAs; mapping relating to existing and proposed ESAs; a list of the existing service area and/or supply agreements that exist between public water systems or localities, including charter and enabling act revisions as applicable; and a discussion of how areas are likely to be served (by main extension or via satellite systems).

The Western Region WUCC encourages participation in all stages of the WUCC process in order to receive input from all interested parties. It is important to participate in order to understand how this process, and specifically the ESA Delineation document will affect public water systems, communities, and the region. Discussion of this topic will occur at the regularly scheduled WUCC meeting to be held on November 8, 2016 at the Brookfield Town Hall; 100 Pocono Road; Brookfield, CT at 10:00 a.m. Members of the public may attend all WUCC meetings.

Western Region Water Utility Coordinating Committee



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The following general schedule is currently anticipated for the ESA process:

- October: Existing ESA holders are being asked to affirm that they intend to maintain their ESAs;
- November: Declaration forms will be issued to Western WUCC members and municipalities in the Western Region where ESAs are currently not established;
- December: A summary of declarations will be presented for public comment;
- January: Presentations and conflict resolution to resolve conflicts between ESA declarants will commence;
- March: A Preliminary ESA Delineation Document will be submitted for public review; and
- June: A Final ESA Delineation Document will be submitted to the Connecticut Department of Public Health.

Additional information pertaining to the Western Region Water Utility Coordinating Committee, including past and future meeting agendas, meeting minutes, correspondence, schedules, mapping, and publications may be found at the following web site: <http://www.ct.gov/dph/wucc>. We look forward to your participation in this important process.

Very Truly Yours,

A handwritten signature in blue ink, appearing to be 'Russell Posthauer', written over a horizontal line.

Russell Posthauer
Western Region WUCC Co-Chair

A handwritten signature in blue ink, appearing to be 'Daniel Lawrence', written over a horizontal line.

Daniel Lawrence
Western Region WUCC Co-Chair

Western Region Water Utility Coordinating Committee



October 11, 2016

Western WUCC Exclusive Service Area Holders

RE: Request to Affirm Existing ESAs

Russell Posthauer, Jr., Co-Chair
russellposthauer@ccaengineering.com
203-775-6207

Daniel Lawrence, Co-Chair
DLawrence@aquarionwater.com
203-362-3055

David Banker, Recording Secretary
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Exclusive service area (ESA) boundaries were established by the former Upper Connecticut River Water Utility Coordinating Committee (WUCC), Housatonic WUCC and South Central WUCC in accordance with CGS 25-33g. Areas served by public water systems were automatically assigned ESA boundaries coincident with the service area of those systems. Each ESA holder signed a Statement of Confirmation at that time agreeing to the rights and responsibilities of being an ESA holder.

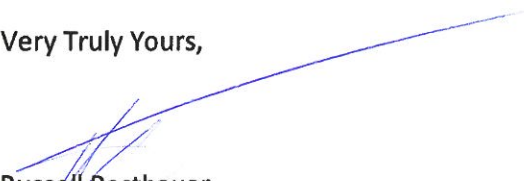
As you are aware, the Western WUCC is beginning its process of establishing ESA boundaries for the northern and southern portions of the region where ESA boundaries have not yet been delineated. At this time the ESA boundaries established by prior WUCCs, as amended, continue to be applicable; however, please be advised that existing ESA holders will need to sign updated Statements of Confirmation at the conclusion of the current process.


At this time, the Western WUCC is requesting that existing ESA holders affirm that they intend to maintain their existing ESA boundaries. Please advise the Western WUCC of your intentions via electronic mail to the Officers at the email addresses listed above, via mail at the mailing address of the Recording Secretary listed below, or via attendance at the November 8th WUCC meeting to be held at 10:00 AM at the Brookfield Town Hall, 100 Pocono Road, Brookfield, Connecticut.

In the event that you, as an ESA holder, no longer wish to maintain ESA rights and responsibilities for any or all of your ESA, please provide a description of the area in question. The Western WUCC will add the stated area into the area available for declaration by other utilities and municipalities.

If you have any questions, please do not hesitate to contact the WUCC officers or our consultant, Mr. David Murphy of Milone & MacBroom, Inc., at 203-271-1773 or DaveM@mminc.com. For current information regarding the WUCC process, please visit the DPH website at <http://www.ct.gov/dph/wucc>.

Very Truly Yours,


Russell Posthauer
Western Region WUCC Co-Chair


Daniel Lawrence
Western Region WUCC Co-Chair



J.H. Barlow
Pump and Water Conditioning Co.
Reinventing water™

398 Wolcott Road
Wolcott, Connecticut 06716
(203) 879-9230 – (860) 489-2842
Fax (203) 879-8748
CT License # J1208875
HIC 0621573

Western Water Utility Coordinating Committee

October 14, 2016

Re: The Lake House
66 Central Ave
Wolcott, CT 06716
CT1660154

To the members of the WUCC,

The Lake house was formerly known as The Lily Lake Inn will be reopening in the spring of 2017. The owners of the property are currently going thru the approval process of the Drinking Water Division to use the existing water system.

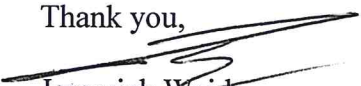
A formality is that we need to provide a letter from your organization stating that public water is not available to this site.

This project was brought up at your 9/13/2016 meeting.

I have attached a letter from the Town of Wolcott Sewer and Water Department stating that public water is not available.

If you have any questions please do not hesitate to call our office at 203-879-9230 or by email at jeremiah@barlowpump.com.

Thank you,


Jeremiah Weid



SEWER and WATER

Town of Wolcott

TOWN HALL • 10 KENEA AVE.
WOLCOTT, CONNECTICUT 06716

SENT VIA E-MAIL

October 14, 2016

THE LAKE HOUSE
ATTENTION: PETER GIORDANO
66 CENTRAL AVENUE
WOLCOTT, CT 06716

RE: PUBLIC WATER AVAILABILITY

Dear Mr. Giordano:

This letter shall serve as formal notification that public water is not available for 66 Central Avenue. If you have any further questions or concerns, please feel free to contact the undersigned at 203-879-8141.

Sincerely,

Philip J. Olmstead, Administrator
SEWER AND WATER DEPARTMENT

PJO/lb

Connecticut Water Company

93 West Main Street
Clinton, CT 06413-1600

Office: 860.669.8636
Customer Service: 800.286.5700



October 19, 2016

Daniel Lawrence, WUCC Co-Chair
Aquarion Water Company
600 Lindley Street
Bridgeport, CT 06606

RE: Water Feasibility – Proposed Recreational Park at Andrews Mountain Road, Parcel Account Number 006-0950 and 006-0800 (0 West Mountain Rd.)

Dear Mr. Lawrence:

This letter is in response to your recent inquiry regarding Connecticut Water's interest in providing water service to a proposed recreational park located off Andrew Mountain Road in Naugatuck.

Water and fire protection is available to the site from the Connecticut Water Company's existing 8-inch water supply main in Andrew Mountain Road located at or near 119 Andrew Mountain Road (identified as "Area 1" on the GIS image included herewith). To provide such service, a properly engineered main extension of approximately 3,100-feet of 8-inch water main and a pump station will be required.

Water is also available from the Company's existing 8-inch water supply main located in West Mountain Road/Old Derby Tpke. (identified as "Area 2" on the GIS image included herewith). To provide such service, a properly engineered main extension of approximately 2,500-feet will be required in West Mountain Road/Old Derby Tpke. The alternative will require a passable roadway to be constructed and maintained by the Town within an easement to be granted in favor of the Connecticut Water Company. The alternative is served from HGL 820 and may require pumping contingent upon the elevations on site.

As an alternative, you may be considering an on-site, domestic well. Please be advised that the Public Health Code prohibits the local Director of Health from issuing a water supply well permit for any premise located, or that will be located, on property whose boundary is within 200 feet of an existing community water system, when such distance is measured along a street, alley or easement. While the Code does provide for certain exceptions to this restriction, any such exception must be granted by the State Department of Public Health. Information provided by you indicates that the said property has boundaries directly fronting the Company's water supply mains.

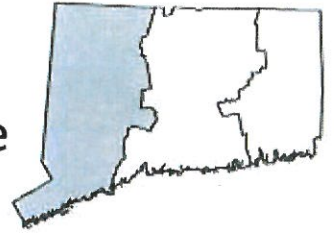
If you have further questions, please don't hesitate to call me at 860.664-6125.

Sincerely,

A handwritten signature in black ink, appearing to read "Gerry F. McDermott". The signature is stylized and cursive.

Gerry F. McDermott
Developer Services Coordinator

Western Region Water Utility Coordinating Committee



October 27, 2016

Mr. Peter Giordano
33 Noahs Lane Ext.
Norwalk, CT 06851

Russell Posthauer, Jr., Co-Chair
russellposthauer@ccaengineering.com
203-775-6207

Daniel Lawrence, Co-Chair
DLawrence@aquarionwater.com
203-362-3055

David Banker, Recording Secretary
DBanker@themdc.com
860-278-7850 Ext. 3650

RE: Application for Non-Community System
The Lake House Catering Facility – 66 Central Avenue, Wolcott

In accordance with Connecticut General Statutes Section 25-33i(b), the Western Region Water Utility Coordinating Committee recommends approval of the proposed water system to serve The Lake House in Wolcott, Connecticut.

Very Truly Yours,


Russell Posthauer
Western Region WUCC Co-Chair


Daniel Lawrence
Western Region WUCC Co-Chair

CC via Email:

Mr. Jeremiah Weid, JH Barlow Water Pump & Water Conditioning Co.
Ms. Vicky Carrier, CT DPH Drinking Water Section