



APPLICATION TO AUDIT THE 2017—2018 PRE-LICENSURE TRAINING PROGRAM

This form must be submitted when requesting a seat to audit sessions in the Building Code Enforcement Pre-Licensure Training Program for continuing education credit hours. (Approval is based on class size.) On the back of this sheet, check (✓) the box next to the session(s) you wish to attend, and forward to the address below. You will be notified by email as to the status of

your application. **Only approved applicants will be admitted into the classroom; walk-ins will not be admitted.** Type or print clearly and complete the application in its entirety. Incomplete applications will result in delay or denial of your audit request.

You must be a credentialed fire or building official to audit the Fire Pre-Certification Training Program. Indicate your classification below:

BUILDING

BUILDING OFFICIAL

RESIDENTIAL BUILDING INSPECTOR

HEATING AND COOLING INSPECTOR

ASSISTANT BUILDING OFFICIAL

PLUMBING INSPECTOR

ELECTRICAL INSPECTOR

PLAN REVIEW TECHNICIAN

MECHANICAL INSPECTOR

CONSTRUCTION INSPECTOR

FIRE

FIRE MARSHAL

FIRE INVESTIGATOR

FIRE CODE INSPECTOR

OEDM ID Number (required)

_____ - _____ (first 3 letters of last name - last 4 digits of your Social Security Number)

Office Use Only

First and Last Name _____

Email Address (required) _____ OEDM will notify you by email to let you know if your request has been accepted or denied. If accepted, we will email you back your approved application form and class handouts that you must print and bring to the session, along with the appropriate code book(s). Directions to class will also be provided.

SEND APPLICATION FORM TO:

Email:

OEDM@ct.gov

Subject: Pre-Licensure Audit Application

Fax:

860-920-3093

Attention: Pre-Licensure Audit Application

Mail:

Department of Administrative Services

Office of Education and Data Management

450 Columbus Boulevard—Suite 1306

Hartford, CT 06103

AUDIT INFORMATION

If your audit application is approved, you must:

- Bring to class your approved application form (that OEDM emailed back to you) to the class.
- Be in your seat and ready to start class *promptly* at 8:30 a.m.
- Bring the appropriate Code book(s) as indicated on the back of this form.
- Bring a copy of the class handouts that will be emailed with your confirmation.
- *Legibly* sign your name and write your OEDM ID Number on the class roster.
- After class, bring this sheet to the OEDM instructor who will

initial your form and write the number of hours you attended class.

- Send this sheet, with the APPROVED stamp and instructors signature and your contact hours, back to OEDM (contact information above).

Class is scheduled from 8:30 a.m. to 3:30 p.m. in downtown New Britain. Participation in each full day of class is worth six credit hours unless otherwise noted*. (*see schedule on back)

Credits will be awarded for instructional class time only; no credits will be given for lunch, breaks or class test periods.

17/18 BUILDING CODE ENFORCEMENT PRE-LICENSURE AUDIT SCHEDULE

Attendance at each day of class is worth six credit hours, unless otherwise noted*. You must bring the appropriate code book(s) indicated in the resources column, as well as a print out of the class materials that will be emailed to you with your application approval form.

2017—2018 Pre-Licensure Residential and Commercial Code Modules			
X	Date	Topics	Resource(s)
	Th, 9/7/17	Code Administration- Chapter 1 <i>*12:30-3:30 3 credits</i>	2012 IRC
	T, 9/12/17	Building Location & Design	2012 IRC
	Th, 9/14/17	Building Location & Design	2012 IRC
	T, 9/19/17	Foundations	2012 IRC
	Th, 9/21/17	Floors	2012 IRC
	T, 9/26/17	Walls	2012 IRC
	Th, 9/28/17	Wall Covering, Roofs/Coverings	2012 IRC
	T, 10/3/17	Chimneys & Fireplaces <i>*8:30-12 3 credits</i>	2012 IRC
	Th, 10/5/17	Mechanical/HVAC/Exhaust Systems/Ducts/Combustion Air	2012 IRC
	T, 10/10/17	Special Appliances/Boilers/Special Piping/Solar <i>*8:30-12 3 credits</i>	2012 IRC
	Th, 10/12/17	Residential Fuel Gas	2012 IRC
	T, 10/17/17	Residential Fuel Gas	2012 IRC
	Th, 10/19/17	Plumbing/Water Supply	2012 IRC
	T, 10/24/17	Water Supply/Drainage	2012 IRC
	Th, 10/26/17	Drainage/Venting/Traps/Storm Drainage	2012 IRC
	T, 10/31/17	IRC Appendixes <i>*8:30-12 3 credits</i>	2012 IRC
	Th, 11/02/17	IRC Electrical	2012 IRC
	T, 11/07/17	IRC Electrical	2012 IRC
	Th, 11/9/17	IRC Electrical	2012 IRC
	Th, 11/30/17	Energy Conservation Code (Section R) - Residential Applications	2012 IECC
	T, 12/5/17	Energy Conservation Code (Section R) - Residential Applications	2012 IECC
	T, 1/16/18	Energy Conservation Code (Section C) - Commercial Applications	2012 IECC
	T, 1/23/18	State Building Code Administrative Issues	2012 IBC
	Th, 1/25/18	Definitions/Use & Occupancy/Construction Types/Height & Area	2012 IBC
	T, 1/30/18	Fire & Smoke Protection	2012 IBC
	Th, 2/1/18	Interior Finish/Fire Protection Systems	2012 IBC
	T, 2/6/18	Means of Egress	2012 IBC
	Th, 2/8/18	Means of Egress	2012 IBC
	T, 2/13/18	Accessibility	ICC A117.1/2012 IBC
	Th, 2/15/18	ICC A117.1 Standard	ICC A117.1/2012 IBC
	T, 2/20/18	Interior Environment/Exterior Walls <i>*8:30-12 3 credits</i>	2012 IBC
	Th, 2/22/18	Roofs/Structural Design/Special Inspections & Tests	2012 IBC
	T, 2/27/18	Soils & Foundations/Concrete	2012 IBC
	Th, 3/1/18	Materials - Masonry, Steel, Wood/Encroachments	2012 IBC
	T, 3/6/18	Finish Materials - Glazing, Gypsum, Plaster, Plastic/Mechanical/Safeguards	2012 IBC
	Th, 3/8/18	Elevators, Special Construction	2012 IBC
	T, 3/13/18	Existing Structures	2012 IBC
	Th, 3/15/18	Existing Structures <i>*8:30-12 3 credits</i>	2012 IBC
	T, 3/20/18	Existing Structures and the IEBC	2012 IEBC
	Th, 3/22/18	Existing Structures and the IEBC	2012 IEBC
	T, 3/27/18	Plumbing Code <i>*8:30-12 3 credits</i>	2012 IPC/2012 IEBC
	Th, 3/29/18	Plumbing Code	2012 IPC
	T, 4/3/18	Plumbing Code	2012 IPC
	Th, 4/5/18	Mechanical Code	2012 IMC
	T, 4/10/18	Mechanical Code	2012 IMC
	Th, 4/12/18	Introduction to NFPA 54 & 58	NFPA 54 & 58
	T, 4/17/18	Introduction to NFPA 54 & 58 <i>*8:30-12 3 credits</i>	NFPA 54 & 58
	Th, 4/19/18	Code Enforcement Practices	2012 IBC

Dates subject to change based on weather delays/cancellations.