**Connecticut Department of Administrative Services, Construction Services (DAS/CS)**

**Office of Legal Affairs, Policy & Procurement**

**450 Columbus Boulevard, Suite 1307**

**Hartford, Connecticut 06103**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CERTIFICATE (of Authority)** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | **I** |  | | | | | | | , | |  | | | | | | | | | | | | | |  | |
|  | | *(Signer’s Name)1* | | | | | | | |  | | *(Signer’s Title)* | | | | | | | | | | | | | |  | |
|  | |  | | | | | | | |  | |  | | | | | | | | | | | | | | | |
| of | |  | | | | | | | | , | | an entity lawfully organized and existing under the laws | | | | | | | | | | | | | | | |
|  | | *(Name of Entity)* | | | | | | | |  | |  | | | | | | | | | | | | | | | |
|  | |  | | | | | | | |  | |  | | | | | | | | | | | | | | | |
| of | |  | | | | | | | | , | | do hereby certify that the following is a true and correct | | | | | | | | | | | | | | | |
|  | | *(Name of State or Commonwealth)* | | | | | | | |  | |  | | | | | | | | | | | | | | | |
|  | |  | | | | | | | |  | |  | | | | | | | | | | | | | | | |
| copy of a resolution adopted on the | | | | | | |  | day of | |  | | | | , | | | 20 | | |  | | by the governing body of | | | | | |
|  | |  | | | | | *(Day)****2*** |  | | *(Month)* ***2*** | | | |  | | | | | | *(Year)* ***2*** | |  | | | | | |
|  | |  | | | | | | | |  | | |  | | | | | | | | | | | | | | |
|  | |  | | | | | | | | , | | | in accordance with all of its documents of governance and | | | | | | | | | | | | | | |
|  | | *(Name Of Entity)* | | | | | | | |  | | |  | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| management and the laws of | | | | | |  | | | | | | | | | | and further certify that such resolution has not | | | | | | | | | | | |
|  | | | |  | | *(Name of State or Commonwealth)* | | | | | | | | | |  | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| been modified, rescinded or revoked, and is at present in full force and effect. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | **RESOLVED:** that | | |  | | | | | | | | | | , | | |  | | | | | | | |  | |
|  | |  | | | *(Name and Title of Signer of Contract Documents)* ***3*** | | | | | | | | | | | | | | | | | | | | |  | |
|  | |  | | | | | | |  | | | | | | | | | | | | | | | | | | |
| of | |  | | | | | | | is empowered and authorized, on behalf of the entity, | | | | | | | | | | | | | | | | | | |
|  | | *(name of entity)* | | | | | | |  | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| to execute and deliver contracts and amendments thereto, and all documents required by the Governor, the Connecticut | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Department of Administrative Services, the Connecticut State Properties Review Board and the Office of the Attorney General | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| associated with such contracts and amendments. | | | | | | | | | | |  | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | |  | | | | | | | | |
|  | **IN WITNESS WHEREOF**, the undersigned has executed this certificate this | | | | | | | | | | | | | | | | | |  | | day of | |  | , 20 |  | | . |
|  |  | | | | | | | | | | | | | | | | | | *(Day)* ***4*** | |  | | *(Month)* ***4*** |  | *(Year)* ***4*** | |  |
|  |  | | | | | | | | |  | | |  | | | | | | | | | | | | | | |
|  |  | | | | | | | | |  | | |  | | | | | | | | | | | | | | |
|  | *(Signature)* | | | | | | | | |  | | |  | | | | | | | | | | | | | | |
|  |  | | | | | | | | |  | | |  | | | | | | | | | | | | | | |
|  |  | | | | | | | | |  | | |  | | | | | | | | | | | | |  | |
|  | *(Print Name)* | | | | | | | | |  | | | *(Title)* | | | | | | | | | | | | |  | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | |

1 – The signer of this certificate must be someone *other than* the signer of the contract documents *except for* a sole managing member of an LLC or the sole officer or sole principal of a corporation. *If* the signer is a sole managing member of an LLC, *then* along with this certificate the signer must provide a letter on company letterhead that indicates the signer is a sole member and managing member. If the signer is the sole officer or sole principal of a corporation, then the signer must provide with the certificate a letter on company letterhead setting forth this fact.

2 – This date must be on or before the **date of signing** of the contract document.

3 – This person shall sign the contract document and other required documents.

4 – This date must be on or after the **date of signing** of the contract documents.