

FINANCE & AUDIT COMMITTEE MEETING MINUTES
Friday, December 17, 2021, 9-10:30 a.m.

Committee Members in Attendance via Electronic Device: Paul Potamianos, Daryle Dudzinski, Mike Soltis, Adrienne Cochrane

Committee Members Absent: John Scott, Alexander Marcellino,

CTPL Staff in Attendance via Electronic Device: Andrea Barton Reeves, Erin Choquette, Walter Hay, Dave Marcone, Loc Pho, Amy Stuart, Jennifer Simpson

1. Call to Order & Roll Call

Paul Potamianos called the meeting to order at 9:03 AM. Loc Pho took attendance and verified the existence of a quorum.

2. Review and approve the November 19, 2021, meeting minutes

Paul Potamianos asked for a review of and a motion to approve the November 19, 2021, meeting minutes. Adrienne Cochrane motioned, Daryle Dudzinski seconded that motion. None were opposed. The motion carried with one abstention from Paul Potamianos.

3. Budget Review of Spending to Date

Dave Marcone reviewed the November 2021 financial reports, which included Operating & Bonds: Budget vs. actual for the month, Operating & Bonds: Cumulative budget vs. actual, Bond funds, Contributions: Budget vs. actual for the month, and Contributions: Cumulative budget vs. actual.

In response to a question about the proposed outreach budget, Andrea Barton Reeves reported that the funds would support the following outreach goals: communication with non-registered employers whose employees apply for benefits; continued education on the difference between CT Paid Leave and CT FMLA; and the creation of artifacts to help employers explain the CT Paid Leave program to employees. The Committee also asked about the line item for rent in the anticipated budget, in response to which Andrea Barton Reeves explained that the Authority is working with DAS to identify and build out space in a state-owned building. Additionally, Andrea Barton Reeves explained that the allocated and unspent bond funds may be used to enhance the Authority's contribution system and, as needed, to support enhancements to the appeal system. Finally, in response to a question about the responsibility of non-compliant employers, Andrea Barton Reeves stated that employers who have not fulfilled their obligation to withhold and remit



employee contributions will themselves be responsible for the 2021 contributions unless they obtain permission from CT DOL to take additional deductions.

4. Update on Claims Administration

Andrea Barton Reeves provided an update on claims administration, reporting that the program went live on December 1st and shared the claims data to date, noting that pregnancy and childbirth claims, and bonding claims continued to comprise the majority of claims. Daryle Dudzinski reported that the CT DOL appeals portal will go live on December 20th.

5. Old Business- None

6. New Business

Dave Marcone reported on the Authority's planning and analysis of options for engaging in fund recovery, including the development of a workflow and the analysis of existing state contracts for vendors who perform such recovery work.

7. Adjournment

Paul Potamianos asked the committee for a motion to adjourn. Daryle Dudzinski motioned, Mike Soltis seconded that motion. None were opposed, there were no abstentions, the motion carried, and the meeting adjourned at 9:46 AM.

Meeting Recording Here: https://youtu.be/9GmeFJ9T_pA

As of January 1, 2022, CT Paid Leave Board and Committee meeting agendas and minutes will no longer be available on <https://portal.ct.gov/DAS/> .

These documents are, and will continue to be, available on the [Connecticut State Agency Public Meeting Calendar](#) as well as [calendar of Events \(ctpaidleave.org\)](#).

