**[NOTE – The instructions in the brackets are meant to assist agency staff to complete the notice. Please delete all instructions and brackets prior to submitting for publication - including this note.]**

**[This notice is to be used ONLY for projects that are cancelled for reasons unrelated to environmental reviews associated with the Connecticut Environmental Policy Act (CEPA), such as lost funding, legislative action, project changes, etc.]**

**[Do not use this notice for projects that are cancelled as a consequence of a CEPA review, such as public or agency comments, legal opinions, engineering analysis, critical habitats, etc. For those cancellations, use the agency’s Post-Scoping Notice or Record of Decision.]**

**[This notice is to be posted in the Environmental Monitor in the notice category in which the proposed action/project last appeared.** **if copying and pasting from MS Word, use paste as plain text]**

**Cancellation Notice for [name of action or project]**

**Project Title:** [Include this line only if the sponsoring agency title is different than the action/project name above.]

**Address** ["es" if multiple] **of possible location:** ["s" if multiple]**:**

**Municipality** [Use "ies" if multiple.] **where it would have been located:** [cities/towns]

**Agency Determination**: The [sponsoring agency]has decidedto cancel the [action/project], as described the last time a notice appeared in the *Environmental Monitor* on [date] [LINK to the most recent notice post in the Environmental Monitor], because of issues unrelated to the environmental review requirements of the Connecticut Environmental Policy Act (CEPA), including but not limited to, [describe reason(s) for cancellation].

**Agency contact**:

**Name:** [insert name – not bold]

**Agency:** [insert agency – not bold]

**Address:** [insert Address – not bold]

**Phone:** [insert phone – not bold]

**E-Mail:** [insert email – not bold]

**What Happens Next:** The proposed project is cancelled. Should the project be proposed at a future date, the CEPA process will be initiated again with a new Scoping Notice announcing that intent.