

All employees are instructed to contact their supervisor when incurring a work related injury or illness. The supervisor's role is divided into two functions: Claim Reporting and Claim Review.

You are the most effective person in the reporting and review of the claim because you are the person with whom the injured employee communicates with to initiate a claim for benefits.

Your attention to claim reporting and claim review will allow the claim to be handled with prompt attention, avoid complications for employees and provide useful information to protect employees from exposure to future injuries.

**Remember,
Safety Begins
with You!**

CONTACT LIST AND PHONE NUMBERS

GBS Injury Reporting Hotline
1-800-828-2717

GBS Recurrence Reporting

socwcreoccurrences@gbtpa.com

Gallagher Bassett Services, Inc.
111 Founders Plaza
Suite 801
East Hartford, CT 06108

Main Phone Number: 860-256-3400
Toll Free Number: 866-422-7622
FAX Numbers: 860-291-9875

Prime Health Services (Medical Network)
7110 Crossroad Blvd.
Brentwood, TN 37027 866-348-3887

myMatrixx (Pharmacy Network)
5706 Benjamin Center Drive
Tampa, FL 33634-5262 877-804-4900

Department of Administrative Services
Workers' Compensation Division
450 Columbus Blvd. – 15th Floor
Hartford, CT 06103

Phone Number: 860-713-5002
FAX Numbers:

General Government: DAS_RfaxWCGG@ct.gov 860-730-8316

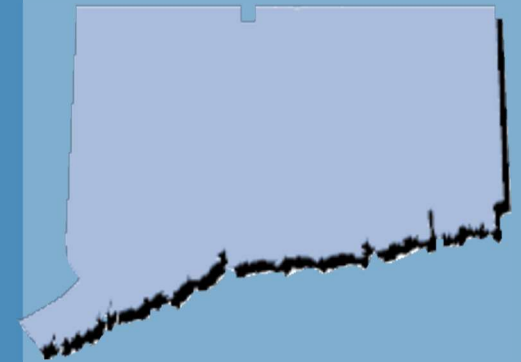
Health Services: DAS_RfaxWCHE@ct.gov 959-200-4841

Public Safety: DAS_RfaxWCPS@ct.gov 860-707-1846

Human Services: DAS_RfaxWCHS@ct.gov 860-622-4955

Workers' Compensation Fraud
Reporting Hotline: 855-548-2596

State of Connecticut Workers' Compensation Program



Supervisor's Guide to Workers' Compensation Claim Reporting

Provided by the Department of Administrative Services
State of Connecticut

What should you do when an employee reports an on the job injury or illness?

