**CT DAS ⚫ Construction Services ⚫ Office of Legal Affairs, Policy, and Procurement**

**Insert Project Title**

**Insert Project Location**

**BI – OO – 000**

|  |  |  |
| --- | --- | --- |
| **Original Bid Due Date / Time:** | **Insert Due Date** | **Insert Due Time** |

**Note:**  If there are no changes to the “Bid Due Date”, delete the following row. Delete this note.

|  |  |  |
| --- | --- | --- |
| **Revised Bid Due Date / Time:** | **Insert Due Date** | **Insert Due Time** |

|  |  |
| --- | --- |
| **Previous Addendums:** | **Insert Addendum Number(s) & Date(s)** |

**TO:** **Prospective Bid Proposers:**

This Addendum forms part of the “Contract Documents” and modifies or clarifies the original “Contract Documents” for this Project dated Insert Date. Prospective Bid Proposers **shall** acknowledge receipt of the total number the Addenda issued for this Project on the space provided on Section 00 41 00 Bid Proposal Form.

**Failure to acknowledge receipt of the total number the Addenda issued for this Project on the space provided on Section 00 41 00 Bid Proposal Form shall subject Bid Proposers to disqualification.**

The following clarifications are applicable to drawings and specifications for the project referenced above.

**Note:**  Format of sample items are shown in red text. Delete **all** red text notes from the final Addendum.

# **Item 1:**

The bid opening will be changed from (Date & time) to (Date & time).

If the bid opening date is changing it should be the first item.

**Item 2:**

In Section      , Paragraph       add the following:

(Insert what is being added.)

### **Item 3:**

In Section      , Paragraph

**DELETE:** Paragraph

**SUBSTITUTE:** (Insert substitution)

### **Item 4:**

Insert one topic per item for additional items as necessary.

All questions must be **emailed** (not **verbal** orby **phone**) to the consulting Architect/Engineer (Insert Name, Email: Insert Email Address) with copies sent to the DAS/CS Project Manager (Insert Name, Email: Insert Email Address) and Construction Manager (If Applicable, Insert Name, Email: Insert Email Address)

**End of Addendum** **Insert Addendum Number**

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| --- |
|  |

**Alison Kulas, Paralegal Specialist**

**State of Connecticut**

**Department of Administrative Services, Construction Services**

**Office of Legal Affairs, Policy, and Procurement**

**450 Columbus Boulevard, Suite 1307**

**Hartford, CT 06103**