

SCHOOL BASED HEALTH CENTER ADVISORY COMMITTEE (AD HOC COMMITTEE)Minutes of Meeting *(Final)*

Date: November 19, 2019

Location: The Exchange, Farmington

Participation: Ann Gionet, Debbie Poerio, Christine Velasquez, Melanie Wilde-Lane, Mary Cummins, Andrea Duarte, Sharon Bremner, Sue Peters, Jill Brown, Heidi Caron, Rita Crana

Phone Participation: Leslie Balch, Stephanie Knutson, Steve Hernandez, Carol Vinick, Abigail Paine

Absent: Judy Kanz, Lucia Goicoechea-Hernandez, Dr. Robert Dudley, Debbie Chameides, Melanie Bonjour, Alice Martinez, Nina Holmes, Dana Robinson-Rush

Item	Action	Follow Up
1. Introductions/ Approval of Minutes	<ul style="list-style-type: none"> Approved Minutes from 9.24.19 (Melanie Wilde / Sharon Brenmer) Rita Crana was marked absent on the 9.24.20 minutes but she was on the phone. Abstain: Abigail Pane, Stephanie Knutson, Heidi Caron 	Edit 9.24.19 minutes to reflect R. Crana phone participation
2.DPH Updates	<ul style="list-style-type: none"> Susan Roman named Deputy Commissioner of DPH 	
3. CASBHC Update	<ul style="list-style-type: none"> Legislative Advocacy work Review needs of organization and announce open position in 2020 	
4. Vacant Membership Seats	<ul style="list-style-type: none"> Family Advocate or parent position- description of position and time commitment Design flyer 	
5. Annual Report	<ul style="list-style-type: none"> Minimum Standards – Melanie Wild-Lane Billing – Melanie Bonjour Membership/Orientation – Debbie Poerio 	Submit draft no later than December 13 to Debbie P.
6. 2020 Focus Areas	<ul style="list-style-type: none"> New members on the advisory have provided a wealth of knowledge to the group Partnerships with other agencies has been very important. Orientation packets will be created and possibly include a 1 pager. Should there be more frequent meetings? 	
7. Next Meeting Date and time	<ul style="list-style-type: none"> Week of December 16, 2019 January 21, 2020 1:30-3:30 Location TBD Adjourned (Rita Crana/Sharon Bremner) 	Christine V. to send out doodle for week of December 16 th .

Respectfully Submitted, Christine Velasquez