



CONNECTICUT DEPARTMENT OF CONSUMER PROTECTION

MICHELLE H. SEAGULL | COMMISSIONER

August 17, 2022

From the Office of M. Caitlin S. Anderson 
Liquor Control Division Director

RE: Provisional Permit Fee Non-Refundable & Email Address Reminder

The Liquor Control Act was updated this past legislative session to make the provisional permit fee nonrefundable. (See [Public Act No. 22-104, Sec. 27.](#)) The provisional permit fee remains \$500. For all applications filed on or after September 1, 2022, the Department will not refund a provisional permit fee if the provisional permit is not approved, is not used by the applicant, or the application withdrawn.

Additionally, beginning September 1, 2022, the Department will now require payment of the provisional permit fee before it will review a provisional permit request. If an application is submitted without the provisional permit fee, the request for a provisional permit will not be considered. This change is being made to streamline workflows.

Lastly, please encourage permittees with whom you work on applications to put their own active personal or business email address on their application. The email address listed on the application becomes the governing email address on the corresponding eLicense account for the credential. The Department is continually increasing the amount of business conducted via email through eLicense, including sending renewal notifications and permits, so it is imperative that this email address is routinely checked by the permittee. We hear from many frustrated permittees who are not receiving necessary email correspondence post-application because the email went to an attorney or consultant who included their own email address on the application.

If you have any questions about the provisional permit fee or email addresses, please contact the Liquor Control Division by email at dcp.liquorcontrol@ct.gov.

The Department of Consumer Protection, through the Liquor Control Commission, oversees all sales of alcoholic beverages in the State of Connecticut.

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