



**State of Connecticut  
Department of Consumer Protection  
450 Columbus Blvd, Ste 801  
Hartford, CT 06103**

**Notice**

- It is recommended that all payments be submitted online.
- Please keep your email address with our office current to receive correspondence.

Dealership Mailing Address:

Dealership Location Address:

**Email address on file for receiving notifications:**

**New Automobile Warranties Account Surcharge**

(surcharge return on the sale or lease of new motor vehicles)

- **A new automobile warranties account surcharge of \$3.00 per vehicle is imposed on the sale or lease of each new motor vehicle registered as a passenger vehicle, a passenger and commercial vehicle (combination) or a motorcycle. This includes vehicles registered in any other state as well as Connecticut.**
- **The New Automobile Warranties Account Surcharge has changed to an annual payment due by March 31<sup>st</sup>.**
- **Your annual lump sum payment is to be based on all new motor vehicles sold or leased during the prior calendar year of January 1<sup>st</sup> through December 31<sup>st</sup>.**
- **Please note, any surcharge paid after March 31<sup>st</sup> will be subject to a \$2.00 per vehicle late fee.**
- **Questions regarding payment of the surcharge can be emailed to [dcp.licenseservices@ct.gov](mailto:dcp.licenseservices@ct.gov).**

DCP Dealer License Number	Reporting Period	Surcharge Due Date
	<b>January 1, 2023 – December 31, 2023</b>	<b>03/31/2024</b>

**Pay the Surcharge Online:** To pay the surcharge online, go to our website at [www.elicense.ct.gov](http://www.elicense.ct.gov) to access your account with your PIN and License # under the **Fast Track Renewal** tab. Once you have completed the login process, click “Renewal” under Online Services to begin.

To request your online account login information, send an email to [dcp.online@ct.gov](mailto:dcp.online@ct.gov). Please include the name of dealership, license number and email address.

**Pay by Mail:** To pay the surcharge by mail, complete the information below and return this form with a check or money order for the applicable fee made payable to “*Treasurer, State of Connecticut*” to the above address.

<b>Enter the total number of new motor vehicles sold or leased during this reporting period:</b>	
<b>Multiply the number by \$3.00 and enter the total amount of the surcharge due:</b>	<b>\$</b>
<b>If paying after March 31st, multiply the number by \$2.00 and enter the total late fee due:</b>	<b>\$</b>
<b>Indicate the total amount enclosed:</b>	<b>\$</b>

I certify, under penalty of law (Section 53a-157b, a Class Misdemeanor) that the information provided on this form is the truth to the best of my knowledge.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date