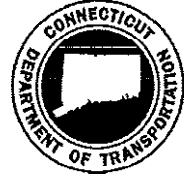


STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION



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NEWINGTON, CONNECTICUT 06131-7546

Phone: 860-594-3128

December 8, 2020

Subject – Disadvantage Business Enterprise (DBE) Submittal Requirements for Construction Projects

**NOTICE TO CONTRACTORS**

The following applies to all Federal Aide Construction projects that are assigned DBE goals.

Effective with projects advertised as of January 1, 2021, all bidders are required to submit to the Department, the DBE Commitment Approval Request form(s) meeting the established DBE contract goal, or a Good Faith Effort (GFE) Application Request including all “backup” documentation as applicable. Please send DBE submittals to [dotbid@ct.gov](mailto:dotbid@ct.gov). In the subject line of your email please include the project number and “DBE Submittal”.

The DBE Commitment forms and/or the Good Faith Effort Application, as applicable, are due to the Department no later than five (5) calendar days after the bid opening. It is highly recommended that all bidders complete the required documentation during their bid preparation process in order to meet the DBE submittal requirement.

The change in process is required to comply with the U.S. Code of Federal Regulations (49 CFR part 26.53(b)(1) and (b)(2)).

If the apparent low bid is rejected, for whatever reason, the Department may then move on to reviewing subsequent bids and DBE submittals as necessary. Bidders that do not submit the required DBE forms within the required time, will not be eligible for contract award.

Please refer to the project Bid Invitation posted on the State Contracting Portal for revised instructions and requirements. The Construction Contract Bidding and Award Manual will be revised to reflect this change.

The DBE submittal forms are located at the following link.

<https://portal.ct.gov/DOT/General/CTDOT-Forms>

If you have any questions, please feel free to contact me.

Sincerely,

Gregory D. Straka  
Contracts Manager  
Division of Contracts Administration